

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ORDINARY MEETING

7th September 2016

At the **ORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 7th September 2016 at 6.00 p.m.

PRESENT: Councillor C.L. Thomas (Deputy Town Mayor)(Presiding)

Councillors

Bigyn Ward

M.J.P. Burns
J.S. Edmunds
Ms. Ff.S. Larsen
C.J. Reed, MBE.
D. Thomas

Elli Ward

J.P. Jenkins

Glanymor Ward

A.H. Hitchman
W.J. Lemon
Mrs. L.J. Stedman

Liedi Ward

D.Ll. Darkin
Mrs. S. Najmi

Tyisha Ward

APOLOGIES: Councillors R.M. Davies, Mrs. P.J. Edmunds, C.C. Lucas (Leader of the Council), J. Owen, Mrs. R.F. Price, R.T. Price, W.G. Thomas (Town Mayor) and Mrs. J. Williams.

30. RAINSCAPE SCHEME

Further to Minute No. 27 of the Council meeting of 6th July 2016, the Deputy Town Mayor welcomed Ms. Rebecca Jones, Community Liaison Officer, Ms. Theresa O’Neil, Project Manager of Dŵr Cymru/Welsh Water and Sean Murray, Project Manager, Morgan Sindall to the meeting and invited Ms. Jones to begin their PowerPoint presentation which gave an overview of progress made to date and showed the future works which were proposed within the Town Council’s area.

Ms. Jones informed members that Dŵr Cymru/Welsh Water had already invested £15m in the Rainscape Scheme to alleviate excess surface water with a further £25m to be invested in further schemes. One of the main schemes being the Station Road, Emma Street and Asda scheme, disruption to residents and businesses would be kept to a minimum and Dŵr Cymru/Welsh Water had planned various community engagement opportunities and would also be knocking the doors of residents and businesses who will be affected, they will also have a mobile van in the area where people can just drop in to see the plans and discuss any pertinent issues.

As well as the Rainscape Schemes Dŵr Cymru/Welsh Water are also launching a Community Fund of £10,000 and any organisation within the Rainscape Scheme area can claim up to £1,000 towards a suitable community project.

Following a brief question and answer session the Deputy Town Mayor thanked Mr. Jones, Ms. O’Neil and Mr. Murray for attending and they then left the meeting.

RESOLVED – that when the Town Clerk receives the information packs on the Community Fund he forwards them to all members.

31. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	6 th July 2016
Stebonheath Development Committee	6 th July 2016
Llanelli Joint Burial Authority	8 th June 2016
Planning, Licensing and Consultation Committee	11 th July 2016
Building and Finance Committee	18 th July 2016
Selwyn Samuel Centre Committee	18 th July 2016
Stebonheath Development Committee	25 th July 2016

32. ANNUAL ACCOUNTS 2015 - 2016

Further to Minute No. 23 of the Extraordinary Town Council meeting held on 20th June 2016, the Town Clerk reported the receipt of the certified Annual Return from Messrs. Grant Thomas, UK, LLP. (copies having previously been circulated to members).

RESOLVED – that the information be noted and approved.

33. ONE VOICE WALES

(1) 2016 ANNUAL CONFERENCE AND AGM

Further to Minute No. 30(1) of the Council meeting held on 2nd September 2015, the Town Clerk reported the receipt of information received from One Voice Wales asking for the names of delegates to attend the Conference and Annual General Meeting (copies having been previously circulated to members).

RESOLVED – that Councillors M.J.P. Burns, Ms. S. Najmi, C.J. Reed, MBE. and D. Thomas be authorised to attend the 2016 Annual Conference and AGM on Saturday, 1st October 2016 at the Royal Welsh Showground, Builth Wells.

(2) MOTIONS

Further to Minute No. 30(2) of the Council meeting held on 2nd September 2016, the Town Clerk reported the receipt of a list of motions proposed from the Chief Executive which were being put forward at the One Voice Wales' Annual General Meeting on Saturday, 1st October 2016 (copies having been previously circulated to members).

RESOLVED – that the Town Council fully supports Motions 1 – 5 (inclusive) and opposes Motion 6.

(3) TRAINING COURSES

The Town Clerk reported the receipt of an e-mail listing the training courses to be held in the area from September to December 2016 (copies having been circulated to members prior to the start of the meeting).

RESOLVED – that the information be noted and that any member wishing to attend any of the above training sessions informs the Town Clerk.

34. PARC HOWARD ASSOCIATION

The Town Clerk reported the receipt of a letter dated 22nd August 2016, received from the Secretary of Parc Howard Association (copies having been previously circulated to members) and following a lengthy discussion, it was

RESOLVED – that a meeting be scheduled as soon as possible with all members of the Town Council and members of the Parc Howard Association Committee.

35. LLANELLI CREMATORIUM

Further to Minute No. 43 of the Joint Burial Authority meeting held on 9th December 2016, members considered a report prepared by the Town Clerk regarding the transfer of the Lease.

RESOLVED – that the Town Clerk and Town Mayor (Councillor W.G. Thomas) be authorised to sign the appropriate documentation.

36. FUTURE MANAGEMENT OF THE PARKS AND SPORTS FACILITIES

Councillor D.Ll. Darkin declared a personal interest in the following item and as he considered this to be prejudicial he left the meeting during the discussion and voting thereon.

Further to Minute No. 80 of the Council meeting held on 6th April 2016, the Town Clerk reported the receipt of an e-mail dated 4th August 2016, received from the Head of Property, Carmarthenshire County Council (copies having been previously circulated to members) and following a lengthy discussion, it was

RESOLVED – (1) the Town Clerk writes to the County Council to formally request that the policy in relation to asset transfer be reconsidered and to seek confirmation that no facility in Llanelli will be closed until the matter has been discussed further;

(2) a further meeting of the Town Council's sub-group and representatives of the County Council be arranged;

(3) the Town Council's sub-group meets with representatives of the clubs/associations that have requested support from the Town Council in relation to this matter.

37. CARMARTHENSHIRE PUBLIC SERVICES BOARD

The Town Clerk reported the receipt of an invitation from Carmarthenshire Public Services Board to attend a stakeholder engagement event as part of the development of its Well-being Assessment for the county, being held at the National Botanic Garden of Wales at 2.00 p.m. on Friday, 16th September 2016 (copies having been previously circulated to members).

RESOLVED – that any member wishing to attend the above event be authorised to do so and informs the Town Clerk as soon as possible.

38. ART UK

The Town Clerk reported the receipt of an e-mail dated 4th July 2016, received from Art UK which is a website that displays paintings and following an approach by us would like to display the Tony Evans paintings which are on display in the Council Chamber in order to reach a wider audience (copies having been previously circulated to members).

RESOLVED – that the e-mail be noted with pleasure and that arrangements be made for the paintings to be photographed and sent to Art UK.

39. MATTERS FOR INFORMATION

RESOLVED – that the under mentioned matters (copies of which having been previously circulated to members) be noted:

- (1) Direct Information Service Issues 887, 888 and 889;
- (2) Code of Conduct guidance;
- (3) Town and Community Council Liaison Forum – minutes of meeting 24th May;
- (4) Llanelli Traffic Management Working Group – minutes of meeting 12th April – in relation to this item members requested if the Town Clerk could highlight the poor condition of the road behind the Heno Studio;
- (5) Talking Health newsletter;
- (6) E-mail received from the Director of Children's Services, Carmarthenshire County Council re: School Organisation Proposal to Discontinue of Copperworks Infants and Nursery School and Lakefield Primary School and establish a New Primary School.

FURTHER RESOLVED – that the undermentioned matters (copies of which are available on request) be noted:

- (1) One Voice Wales – Advice on Working with Young People;
- (2) Welsh Ambulance Service Trust – Network News;
- (3) Ageing Well in Wales – Network Update;
- (4) Carmarthenshire Local Access Forum – Annual Report;
- (5) Older People's Commissioner for Wales – August Newsletter;
- (6) Eiriol Mental Health Advocacy – quarterly newsletter;
- (7) Natural Resources Wales Bulletin.

The Meeting concluded at 7.20 p.m.

LLANELLI JOINT BURIAL AUTHORITY

13 July 2016

At the **Meeting** of the **LLANELLI JOINT BURIAL AUTHORITY** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 July 2016 at 4:00 pm.

PRESENT: Councillors R.E. Evans (Chairman), M.J.P. Burns, M.V. Davies, L.J. Butler and S.M. Donoghue.

16. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. P. J. Edmunds, J. S. Phillips, R. F. Price, C. J. Reed MBE and L. J. Stedman.

17. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

18. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Annual Meeting - 8 June 2016

19. MATTERS ARISING BURIAL SERVICE COLLABORATION OPPORTUNITIES WITH NEIGHBOURING AUTHORITIES

Further to Minute No. 14, the Secretary informed Members that no formal response had been received from Pembrey and Burry Port Town Council.

RESOLVED that the information be noted.

20. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for May 2016 and the provisional report for June 2016 be noted.

21. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for June 2016, which revealed expenditure for the month, amounted to £26,668.08.

RESOLVED that the information be noted.

22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

23. COLUMBARIA VAULT AND CHAPEL PLAQUE FEES

Members considered the Cemetery Manager’s report in respect of the repurchase of Exclusive Rights of Burial for the Columbaria Vaults after the initial 30 year period had expired and the pricing structure for the new Chapel Memorial Plaques. After a lengthy discussion, it was

RESOLVED that the report be accepted and the following charges be added to the Burial Authority’s Scale of Fees.

1. Cremated Remains Vault – Repurchase of 30 year Exclusive Rights of Burial - £325.00.
2. Chapel Memorial Plaque - £50.
3. Chapel Memorial Plaque Reservation Fee - £20 and £30 inscription charge at time of use

Arising out of the discussion on general cemetery services it was

RESOLVED that the Cemetery Manager write to the Chief Executive of Hywel Dda University Health Board to invite a health board representative to attend a future meeting to discuss baby and child burials in the Llanelli catchment area and the limited choices available to Llanelli families.

24. STAFFING MATTER

Consideration was given to the Secretary’s report on a staffing matter and it was

RESOLVED that the report be accepted.

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The meeting concluded at 5:00 pm
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PLANNING, LICENSING AND CONSULTATION COMMITTEE

12th September 2016

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 12th September 2016 at 6.00 p.m.

PRESENT: Councillors J.P. Jenkins (Vice-Chairman)(Presiding), M.J.P. Burns (substitute for Cllr. Ms. Ff.S. Larsen), D.Ll. Darkin, W.G. Thomas (Town Mayor) (substitute for Cllr. C.L. Thomas), and Mrs. J. Williams (substitute for Cllr. C.J. Reed, MBE).

APOLOGY: Councillors R.M. Davies, A.H. Hitchman, Ms. Ff.S. Larsen, R.F. Price, R.T. Price, Mrs. S. Najmi, C.J. Reed, MBE and C.L. Thomas.

10. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/34310 Unit at Texaco Petrol Filling Station, Trostre Retail Park, Llanelli. SA14 9UY	Advertisement – Papa John's - An internally illuminated flexface main fascia, with an internally lit projection sign and also an edge-lit LED poster frame positioned in the shopfront facing out the window.	No objection.
S/34323 Mr. & Mrs. B. & V. Bhogal, 2 College Square, Llanelli. SA15 1DT	Change of use from dwellinghouse to house of multi occupation (HMO).	No objection.

11. LICENSING ACT 2003 – NOTIFICATION OF LICENCE APPLICATIONS TO THE LICENSING SECTION, CARMARTHENSHIRE COUNTY COUNCIL

MARZANO'S CAFFE BAR, COWELL STREET, LLANELLI

The Town Clerk reported the receipt of a notice of a Premise Licence for Marzano's Caffe Bar, Cowell Street, Llanelli. The application was the supply of alcohol from Monday to Sunday from 10.00 a.m. to 00.30 a.m. and Bank Holidays weekends, Saturdays and Sundays from 12.00 p.m. to 12.00 a.m.

RESOLVED – that no objection be made to the application.

12. POLICE AND CRIME PLAN

The Town Clerk reported the receipt of an e-mail dated 17th August 2016, received from the Police and Crime Commissioner (copies having been previously circulated to members).

One of the first acts of the newly appointed Police and Crime Commissioner is to produce a Police and Crime Plan which he will develop collaboratively with partners and stakeholders to ensure that collectively the best possible service is delivered to local communities and the public is put at the heart of everything done. So in this regard he was seeking members views to ensure that the Police and Crime Plan makes a real difference to policing and the public of Dyfed-Powys.

RESOLVED – (1) that the Town Clerk circulates a copy of the survey for each member to complete and forward by the 30th September 2016;
(2) that following the production of the Police and Crime Plan the newly appointed Police and Crime Commissioner be invited to meet Town Councillors.

13. LANE TO REAR OF PEMBREY ROAD

The Town Clerk reported the receipt of an e-mail dated 1st September 2016, received from the Road Safety and Traffic Manager, Carmarthenshire County Council together with plan attached which showed the removal of a length of double yellow lines in the lane at the rear of Pembrey Road (copies having been previously circulated to members).

RESOLVED – that no objection be made to the above proposal.

14. FLOOD AND COASTAL EROSION COMMITTEE

The Town Clerk reported the receipt of a consultation document dated 11th August 2016, prepared by the Welsh Government on the Establishment of a Flood and Coastal Erosion Committee (copies having been previously circulated to members).

Following discussion it was:

RESOLVED – that the Town Clerk responds to convey the following views:

- The emphasis should be on prevention and that the committee should have powers to prevent, or at least advise against, expenditure on trivial schemes that have minimal impact;
- There should be regular meetings with ministers and an annual report, which should be available to the public, should be produced;
- The priority must be to attract the best possible person to chair the committee, if this requires remuneration then a budget should be made available.

15. PLANNING LAW IN WALES

The Town Clerk reported the receipt of an e-mail dated 19th July 2016, from the Law Commission with included a Scoping Paper on Planning Law in Wales together with consultation questions for stakeholders (copies having been previously circulated to members).

Following discussion it was:

RESOLVED – that the Town Clerk responds to convey the following views:

- There is a case for a new Planning Code, one that is fit for purpose in the 21st century and supported by strong, unambiguous and transparent legislation that cannot be overturned;
- That enforcement should be a very important element of the first piece of codification;
- That the Welsh language and culture should be given appropriate consideration in the development of the new code.

16. PARK STREET

Further to Minute No. 5 of the Committee meeting held on 11th July 2016, members considered a report prepared by the Town Clerk (copies having been previously circulated to members).

The report informed members that following the Committee's objection to the proposal to convert the disabled parking bays in Park Street to a taxi rank the County Council responded by proposing to introduce two additional parking bays in Parc Eynon; on this basis members had agreed to withdraw the objection.

RESOLVED – that the decision to withdraw the objection be noted.

The Meeting concluded at 6.20 p.m.

BUILDING AND FINANCE COMMITTEE

19th September 2016

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 19th September 2016 at 6.00 p.m.

PRESENT: Councillors Mrs. J. Williams (Chairman), M.J.P. Burns, J.S. Edmunds, Mrs. P.J. Edmunds, W.J. Lemon, C.C. Lucas (Leader of the Council), J. Owen, Mrs. L.J. Stedman (Vice-Chairman), D. Thomas and W.G. Thomas.

25. FINANCIAL REPORTS

(1) INCOME AND EXPENDITURE

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1st April – 31st August 2016, in the sums of £595,472 and £363,398 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

(2) ACCOUNTS FOR PAYMENT

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14523 - 14594 (inclusive) amounted to £155,659.91 with Direct Debit, BACS payments and Other Payments amounting to £22,777.97, £31,462.38 and £-44.38 respectively.

RESOLVED – that the accounts for payment be approved.

(3) VIREMENTS/EARMARKED RESERVES

RESOLVED – that the report of the Responsible Financial Officer dated 19th September 2016, be noted and approved.

26. COMMUNITY CENTRE HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the months of July and August 2016 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

27. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 14 of the Committee meeting held on 18th July 2016, consideration was given to the written report of the Project Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) LLANELLI REPAIR CAFÉ

Members were informed that the second Llanelli Repair Café was being held in Llanelli Library on Saturday, 24th September 2016 between 10.00 a.m. and 12 noon. Everyone is invited to attend this multiagency project which helps people by providing opportunities to learn mending and repair skills.

RESOLVED – that the information be noted.

(2) MEN'S SHED – SOSPAN SHEDDERS

The Men's Shed Project was launched today at the Antioch Centre, Llanelli with a lot of members of the public in attendance, the project will provide support for men who are socially isolated and was one of four in Carmarthenshire. The project is supported by Llanelli Community Partnership, ASDA, Mens Shed Cymru and the Antioch Centre.

RESOLVED – that the information be noted.

(3) TALL SHIPS

Members were informed that four local young people had successfully completed this year's cruises, three were funded by the Town Council and one by the Llanelli Fire Station.

RESOLVED – that the information be noted.

(4) COMMUNITY EMERGENCY PLANNING

Members were informed that fifteen local resident had volunteered to work with the Town Council and Llanelli Community Partnership to further develop the Volunteer Emergency Warden Group and to complete the Community Emergency Plan.

RESOLVED – that the information be noted.

(5) FUTURE GENERATIONS ACT ASSESSMENT AND LLANELLI COMMUNITY PARTNERSHIP

The Llanelli Community Partnership during its last meeting held on 12th September 2016, had taken part in an assessment project for the Well-Being Plan which was being supported by the Carmarthenshire Public Services Board and a further consultation event had taken place at the National Botanical Gardens on Friday, 16th September.

RESOLVED – that the information be noted.

(6) SAFER ROUTES IN COMMUNITIES FUNDING

The Council has been asked to support an application for Safer Routes to Communities funding for Old Road and Pentip Primary Schools following concerns raised by the community on the access and cycleways to both primary schools with the deadline for submission being 1st October 2016.

RESOLVED – that the Town Council fully supports the application and that the information be noted.

28. ALLOTMENT RENT REVIEW

Further to Minute No. 40 of the Committee meeting held on 17th October 2011, consideration was given to a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

Under the terms of the tenancy agreements twelve months' notice was required to increase the rents in both locations and it was suggested that a rent increase of £2.00 be proposed for both sites. This would mean an increase at Coronation Road from £9.50 to £11.50 per annum and at Sunninghill Terrace from £12.00 to £14.00 per annum.

RESOLVED – that the proposed increase in rent be confirmed and approved and that notice be given to the tenants of both sites informing them of the proposed increase which would be in effect from 29th September 2017.

29. INTERNAL AUDIT REPORT

Further to Minute No. 15 of the Committee meeting held on 18th July 2016, consideration was given to the Internal Audit Report (First Interim) 2016-17 prepared by Auditing Solutions Ltd. (copies having been previously circulated to members).

RESOLVED – that the report be noted with pleasure and that the Committee’s thanks and appreciation be conveyed to the Principal Administrative Officer whose accounts and procedures are always accurate and well presented.

30. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillor W.G. Thomas (Town Mayor) declared a personal interest in application (e), however, as he did not consider this to be a prejudicial interest he remained in the meeting without taking part in the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Havelock Park Bowling Club - that a grant of £500 be made;
- (b) Wheatsheaf Bowls Club - that a grant of £500 be made;
- (c) Llanelli Sea Cadets - that a grant of £300 be made;
- (d) Salvation Army – Llanelli Citadel Corps - that a grant of £300 be made;
- (e) Llanelli Wanderers Rugby Club - that a grant of £500 be made;
- (f) Carmarthenshire Association Football League – that the matter be deferred pending further discussions with local football clubs and the Carmarthenshire Association Football League regarding the future of local parks and recreation grounds;
- (g) Llanelli Womens’ Aid Ltd. - that a grant of £300 be made;
- (h) Plas Llanelly House: Second Annual Autumn Exhibition – that this item be noted.

(3) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Llanelli Air Cadets, Llanelli Guide Dogs, Bwlch Rangers F.C, Llanelli Town F.C., Camford F.C., Wellfield F.C., New Dock Stars R.F.C. and the Carmarthenshire Integrated Accommodation Project – 12C Project Committee be noted with pleasure.

31. LAKEFIELD COMMUNITY CENTRE – FRONT WALL

Further to Minute No. 79 of the Committee meeting held on 14th March 2016, members considered a report prepared by the Principal Administrative Officer informing members that the contract had been completed to the satisfaction of the Council's Consultant Architects (copies having been circulated to members prior to the start of the meeting).

RESOLVED – that payment of Invoice No. 5978575 in the sum of £14,621 (plus VAT) be duly noted and approved.

32. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

33. THE OLD VICARAGE MAINTENANCE WORKS

Consideration was given to the written report of the Principal Administrative Officer regarding essential maintenance works required at The Old Vicarage (copies having been previously circulated to members by e-mail).

Following no objections by members, the contract was awarded to the lowest tenderer, Messrs. T.A.D. Builders Ltd., in the sum of £11,290.00 (plus VAT).

RESOLVED – that the actions taken be endorsed and approved.

34. CORONATION ROAD ALLOTMENTS - GATES

Members' consideration was given to the written report prepared by the Principal Administrative Officer following an inspection of Coronation Road Allotment Gardens (copies having been circulated to members prior to the start of the meeting).

It was noted that the double gates and two single gates had rusted to the point that the wire meshing and posts had become damaged and loose and the concrete posts near to the top gate had been damaged.

RESOLVED – that the lowest tender submitted by Qualitek Engineering in the sum of £2,693.01 (plus VAT) be approved.

The Meeting concluded at 6.15 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

22nd September 2016

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 22nd September 2016 at 6.00 p.m.

PRESENT: Councillors C.J. Reed (Chairman), M.J.P. Burns (substitute for Clls. Ms. Ff.S. Larsen), J.S. Edmunds (Vice-Chairman), W.J. Lemon, Mrs. S. Najmi, C.L. Thomas (Deputy Town Mayor) and W.G. Thomas (Town Mayor).

APOLOGIES: Councillors Ms. Ff.S. Larsen, J.P. Jenkins, C.C. Lucas (Leader of the Council) and D. Thomas.

16. SAFETY INSPECTION

Further to Minute No. 13 of the Stebonheath Committee meeting held on 10th October 2015, the Town Clerk reported the receipt of a Safety Inspection Report prepared by the Council's Consultant Structural Engineers, Mel Williams Partnership, in August 2016 for the Season 2016 - 17 (copies having been previously circulated to members).

RESOLVED – that the inspection report be noted and approved.

17. CHANGING ROOMS MAINTENANCE WORKS

(1) FINAL ACCOUNT

Further to Minute No. 11 of the Committee meeting held on 6th July 2016, the Town Clerk reported the receipt on an Invoice dated 27th July 2016 received from TAD Builders Ltd. in the sum of £17,900 (plus VAT) (copies having been previously circulated to members).

RESOLVED – that payment of the final account in respect of maintenance works to the changing rooms be authorised.

(2) TOILETS

Further to Minute No. 11 of the Committee meeting held on 6th July 2016, members considered a written report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

Members were informed that following an inspection of the completed works to the changing rooms it had been noted that essential works were needed to be done to the adjoining toilets and a further quotation was received from the on-site contractor, T.A.D. Builders Ltd. in the sum of £885 (plus VAT). These additional works were duly approved by the Council's Consultant Architects and actioned as a matter of urgency.

RESOLVED – that the actions taken and the quotation received from T.A.D. Builders Ltd. be duly endorsed and approved.

18. GROUND IMPROVEMENTS

Further to Minute No. 6 of the Committee meeting held on 6th July 2016, members considered a written report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

The report informed members that following representations made by the Chairman of Llanelli Town A.F.C. regarding the possibility of improving the media suite and the training area behind the town end goal, the Council's Consultant Architect had been asked to produce a scheme for the Media Suite. The estimate cost provided by the Council's Consultant Quantity Surveyor was £175,000 (plus VAT), the estimated cost of the scheme for the training area was £160,000 (plus VAT).

The Chairman of the football club was informed of these costings and advised that the council would not be able to forward on these schemes at this time. However, should the football club obtain funding then the council may review its position.

RESOLVED – that the actions taken be endorsed and that Invoice No. 1607 in the sum of £420 (plus VAT) and Invoice No. 3115 in the sum of £723.75 received from Keith R. Pearce Ltd. and Lewis Partnership Ltd. respectively be approved.

19. GRANDSTAND PAINTING

Further to Minute No. 3 of the Committee meeting held on 16th May 2016 wherein members awarded the contract for the painting of the Grandstand to T.A.D. Builders Ltd. in the sum of £24,337.50 (plus VAT), members received a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

Following the completion of the Annual Safety Inspection Report by the Council's Consultant Structural Engineer an additional item was highlighted that required attention, one of the steel posts of the barrier on the end staircase of the east side of the grandstand required replacing.

As a result, the contractor, T.A.D. Builders Ltd., was asked to quote for its replacement and repainting under the current painting specifications. Their quote of £687.50 plus vat was approved by the Council's Consultant Architect and the works actioned.

This additional sum, when added to the cost of the actual cost of painting the grandstand, fell within the original contract sum.

RESOLVED – that the actions taken and the additional works in the sum of £687.50 (plus VAT) be endorsed and approved.

20. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

21. STADIUM

Further to Minute No. 14 of the Committee meeting held on 25th July 2016, the Chairman welcomed Messrs. Andrew Thorne and Peter Tiffin from Raiders Rugby League who outlined their proposals for the stadium. There then followed a question and answer session after which they were thanked for their presentation and left the meeting.

The Chairman then welcomed Wynne Lewis and David Craddock representing D & L Sports and Leisure and Llanelli Football Club, they explained that the Football Club was not in a position to take on responsibility for the stadium at this stage. There then followed a question and answer session whereafter they were thanked and left the meeting.

RESOLVED – that the matter be referred to Full Council and that both parties be requested to present to the Council meeting in October. Members also encouraged both parties to communicate with each other.

22. ADVERTISING HOARDINGS

Members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

It had been brought to the Council's attention that during the last couple of months there have been a number of instances where a player has collided with the steel advertising hoardings positioned behind each goal.

As a result quotations were requested from three contractors for their repositioning further away from the goals and dead ball line.

Two contractors returned quotations and as these works were considered urgent approval was given by the Chairman, Councillor C.J. Reed, MBE and Vice-Chairman, Councillor J.S. Edmunds, for the lowest tenderer John Treharne Engineering to carry out the works as soon as possible at the tender cost of £3,700.00 plus vat

Recommendation – that the actions taken be endorsed and approved.

The Meeting concluded at 8.10 p.m.

LLANELLI TOWN COUNCIL

EXTRAORDINARY MEETING

26th September 2016

At the **EXTRAORDINARY MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 26th September 2016 at 6.00 p.m.

PRESENT: Councillor W.G. Thomas (Town Mayor)

Councillors

Bigyn Ward

J.S. Edmunds

Elli Ward

Glanymor Ward

W.J. Lemon
Mrs. L.J. Stedman

Liedi Ward

C.L. Thomas (Deputy Town Mayor)
Mrs. J. Williams

Tyisha Ward

J. Owen

APOLOGIES: Councillors M.J.P. Burns, R.M. Davies, D.Ll. Darkin, Mrs. P.J. Edmunds, A.H. Hitchman, J.P. Jenkins, Ms. Ff.S. Larsen C.C. Lucas (Leader of the Council), Mrs. S. Najmi, Mrs. R.F. Price, R.T. Price, C.J. Reed, MBE. and D. Thomas.

38. PARC HOWARD

(1) AUDIO RECORDING REQUEST

The Town Clerk informed members that a request had been submitted to make an audio recording of the meeting.

RESOLVED – that the request be approved.

(2) PARC HOWARD ASSOCIATION (PHA)

Further to Minute No. 32 of the Council meeting held on 7th September 2016, the Town Mayor then welcomed Gareth Morris, Jane Prosser and Philip Thomas (Chairman, Secretary and Treasurer of the PHA respectively) to the meeting along with other members of the PHA committee, members of the public and Alan Evans of the Llanelli Herald.

Mr. Morris then gave a brief overview of the Association's activities over recent months and referred to efforts to build relationships with the County Council, Town Council and Llanelli residents. Ms. Rosser then referred to recent meetings convened by the Leader of the County Council, these had involved the dissemination of information to representatives of the groups attending. This information was useful but it had also become apparent that the meetings were intended to be a means of consultation with the wider community. In view of this the PHA was arranging a public meeting in the near future.

Following a question and answer session the Town Mayor thanked everyone for attending and then closed the meeting.

The Meeting concluded at 6.40 p.m.