

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ANNUAL MEETING

3rd May 2016

At the **ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Tuesday, 3rd May 2016 at 6.00 p.m.

PRESENT: The Town Mayor (Councillor Mrs. S. Najmi)(Presiding) and, after Retirement and Election of a successor, the Town Mayor, Councillor W.G. Thomas.

Councillors

Bigyn Ward

J.S. Edmunds
C.J. Reed, MBE.

Elli Ward

Mrs. P.J. Edmunds
J.P. Jenkins

Glanymor Ward

R.M. Davies
A.H. Hitchman
W. Lemon
Mrs. L.J. Stedman

Lledi Ward

C.L. Thomas
Mrs. J. Williams

Tyisha Ward

J. Owen

APOLOGIES: Councillors M.J.P. Burns, Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council), Mrs. R.F. Price, R.T. Price and D. Thomas.

1. ELECTION OF TOWN MAYOR

Prior to proceeding with the business of the Meeting, the Town Mayor (Councillor Mrs. S. Najmi) delivered her Valedictory Address, outlining Council and Mayoral activities undertaken during the previous twelve months. She extended to Members and Officers of the Town Council her sincere thanks and appreciation for the valuable support which had been afforded to her during her mayoral year.

The next business of the Meeting, that of the election of Town Mayor, was then taken.

Upon the

Proposition of Councillor Mrs. J. Williams, and

Seconded by Councillor A.H. Hitchman, it was

UNANIMOUSLY RESOLVED - that Councillor W.G. Thomas be, and is hereby appointed, Town Mayor to hold office for the ensuing year.

2. TOWN MAYOR'S ACCEPTANCE AND ACKNOWLEDGEMENT

The Town Mayor (Councillor W.G. Thomas) thereupon made his Declaration of Acceptance of Office, thanked Members of the Council for the honour conferred upon him, and then took the Chair.

3. APPOINTMENT OF DEPUTY TOWN MAYOR

Upon the Proposition of Councillor C.J. Reed, MBE., Seconded by Councillor Mrs. S. Najmi, it was

UNANIMOUSLY RESOLVED - that Councillor C.L. Thomas be appointed Deputy Town Mayor.

Councillor Thomas expressed his thanks for his appointment.

4. VOTE OF THANKS TO THE IMMEDIATE PAST TOWN MAYOR

The Town Mayor (Councillor W.G. Thomas) on behalf of the Town Council expressed his appreciation for the services rendered by the Immediate Past Town Mayor (Councillor Mrs. S. Najmi).

RESOLVED - that the Town Council place on record its appreciation of the services rendered by the Immediate Past Town Mayor during her term of office.

5. PRESENTATION

The Town Mayor (Councillor W.G. Thomas) presented the Immediate Past Town Mayor with her Ex-Mayoral Medallion and engraved glassware in recognition of her service.

6. ADJOURNMENT OF MEETING

It was thereupon

UNANIMOUSLY RESOLVED - that the Meeting stand adjourned until 6.00 p.m. on Wednesday, 4th May 2016, at The Old Vicarage, Town Hall Square, Llanelli.

The Meeting concluded at 6.40 p.m.

LLANELLI TOWN COUNCIL

ADJOURNED ANNUAL MEETING

4th May 2016

At the **ADJOURNED ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 4th May 2016 at 6.00 p.m.

PRESENT: Councillor W.G. Thomas (Town Mayor)(Presiding)

Councillors

Bigyn Ward

M.J.P. Burns
J.S. Edmunds
C.J. Reed, MBE.

Elli Ward

Mrs. P.J. Edmunds
J.P. Jenkins
Mrs. R.F. Price

Glanymor Ward

R.M. Davies
A.H. Hitchman
W.J. Lemon
Mrs. L.J. Stedman

Lliedi Ward

Mrs. S. Najmi
C.L. Thomas (Deputy Town Mayor)
Mrs. J. Williams

Tyisha Ward

J. Owen
R.T. Price

APOLOGIES: Councillors Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council), and D. Thomas.

7. TOWN MAYOR'S CADET

Further to Minute No. 94 of the Council meeting held on 6th February 2013, the Town Mayor presented the Town Mayor's Cadet 2016 badge and certificate to Dylan Thomas from Dyfed Army Cadet Force.

Following the presentation and photograph opportunity the Town Mayor's Cadet withdrew from the meeting.

8. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Town Council	6 th April 2016
Llanelli Joint Burial Authority	9 th March 2016
Planning, Licensing and Consultation Committee	11 th April 2016
Building and Finance Committee	18 th April 2016

9. APPOINTMENT OF STANDING COMMITTEES, COMMITTEES AND JOINT COMMITTEES 2015/2016

RESOLVED – that the following Standing Committees, Committees, Sub-Committees and Joint Committees be appointed to serve for the ensuing year:-

Planning, Licensing and Consultation Committee: (10 Members)

Councillors: R.M. Davies, A.H. Hitchman, J.P. Jenkins, Ms. Ff.S. Larsen, Mrs. S. Najmi, Mrs. R.F. Price, R.T. Price, C.J. Reed, MBE., C.L. Thomas (Deputy Town Mayor).

Building and Finance Committee: (10 Members)

Councillors: M.J.P. Burns, J.S. Edmunds, Mrs. P.J. Edmunds, W.J. Lemon, C.C. Lucas (Leader of the Council), J. Owen, Mrs. L.J. Stedman, D. Thomas, W.G. Thomas (Town Mayor), Mrs. J. Williams.

Stebonheath Development Committee: (10 Members)

Councillors: J.S. Edmunds, J.P. Jenkins, Ms. Ff.S. Larsen, W.J. Lemon, C.C. Lucas (Leader of the Council), Mrs. S. Najmi, C.J. Reed, MBE., C.L. Thomas (Deputy Town Mayor), D. Thomas, W.G. Thomas (Town Mayor).

Selwyn Samuel Centre Committee: (10 Members)

Councillors: R.M. Davies, Mrs. P.J. Edmunds, A.H. Hitchman, Mrs. S. Najmi, J. Owen, R.T. Price, C.J. Reed, MBE., Mrs. L.J. Stedman, W.G. Thomas (Town Mayor), Mrs. J. Williams.

Town Twinning Committee: (10 Members)

Councillors: J.S. Edmunds, Mrs. P.J. Edmunds, A.H. Hitchman, Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council), Mrs. L.J. Stedman, C.L. Thomas (Deputy Town Mayor), D. Thomas, W.G. Thomas (Town Mayor), Mrs. J. Williams.

Establishment Committee: (10 Members)

Councillors: M.J.P. Burns, J.S. Edmunds, Mrs. P.J. Edmunds*, A.H. Hitchman, C.C. Lucas* (Leader of the Council), Mrs. R.F. Price, Mrs. L.J. Stedman, D. Thomas*, W.G. Thomas (Town Mayor), Mrs. J. Williams.
(* - Complaints Panel Member)

Ex-Town Mayors' Committee:

Councillors: M.J.P. Burns, Mrs. P.J. Edmunds, A.H. Hitchman, J.P. Jenkins, W.J. Lemon, C.C. Lucas (Leader of the Council), Mrs. S. Najmi, R.T. Price, Mrs. L.J. Stedman, D. Thomas, Mrs. J. Williams.

Llanelli Joint Burial Authority: (5 Members)

Councillors: M.J.P. Burns (Chairman), Mrs. P.J. Edmunds, Mrs. R.F. Price, Mrs. L.J. Stedman, C.J. Reed, M.B.E.

10. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

RESOLVED – that, each Committee having separately determined, the following members be appointed to serve as Chairmen and Vice-Chairmen of the respective Committees set out below for the ensuing year.

Planning, Licensing and Consultation Committee

Chairman - Councillor C.L. Thomas (Deputy Town Mayor)
Vice-Chairman - Councillor J.P. Jenkins

Building and Finance Committee

Chairman - Councillor Mrs. J. Williams
Vice-Chairman - Councillor Mrs. L.J. Stedman

Stebonheath Development Committee

Chairman - Councillor C.J. Reed, MBE.
Vice-Chairman - Councillor J.S. Edmunds

Selwyn Samuel Centre Committee

Chairman - Councillor Mrs. P.J. Edmunds
Vice-Chairman - Councillor Mrs. S. Najmi

Town Twinning Committee

Chairman - Councillor Mrs. J. Williams
Vice-Chairman - Councillor C.L. Thomas (Deputy Town Mayor)

Establishment Committee

Chairman - Councillor J.S. Edmunds
Vice-Chairman - Councillor W.G. Thomas (Town Mayor)

Joint Burial Authority

Chairman - Councillor M.J.P. Burns
Vice-Chairman - [nominated by the JBA]

11. REPRESENTATION ON OUTSIDE BODIES

RESOLVED – that the representatives to serve on the undermentioned Outside Bodies for the ensuing year be as follows:-

Business Improvement District Steering Group

Leader and Town Clerk

Carmarthenshire County Council - Education Authority Schools Governing Bodies

- | | |
|------------------------------|------------------------------|
| (1) Bigyn C.P. School: | Councillor M.J.P. Burns |
| (2) Old Road C.P. School: | Councillor Mrs. P.J. Edmunds |
| (3) Copperworks C.P. School: | Councillor A.H. Hitchman |
| (4) Lakefield C.P. School: | Councillor R.T. Price |
| (5) Ysgol Maes y Morfa: | Councillor Mrs. L.J. Stedman |
| (6) Stebonheath C.P. School: | Councillor J.S. Edmunds |
| (7) Ysgol Gymraeg Dewi Sant: | Councillor M.J.P. Burns |
| (8) Pentip Voluntary School: | Councillor J.P. Jenkins |
| (9) Penygaer C.P. School: | Councillor Mrs. S. Najmi |

Carmarthenshire County Council Waste Forum

Councillor C.L. Thomas (Councillor Mrs. J. Williams as substitute)

Carmarthenshire Youth and Children's Association

Councillor Mrs. L.J. Stedman

C.A.T.C.H.U.P. Ltd.

Councillor Mrs. J. Williams

Friends of Llanelli Museum

Councillor C.J. Reed, MBE.

Heart of Wales Line Travellers Association

Councillor R.T. Price

Llanelli Town Centre Task Force

Leader of the Council

Llanelli and District Talking Newspaper Association

Councillor Mrs. P.J. Edmunds and Councillor Mrs R.F. Price

Llanelli Chamber of Trade and Commerce

Councillor Mrs. P.J. Edmunds

Llanelli and District Twinning Association

Chair for time being of Town Council's Twinning Committee

Llanelli and District Shopmobility

Councillor Mrs. P.J. Edmunds

Llanelli Community Partnership

Councillors C.J. Reed, MBE, Mrs. L.J. Stedman, W.G. Thomas, Mrs. J. Williams

Llanelli Fairtrade Group

Councillor J.S. Edmunds

Llanelli Flood Forum

Councillors W.G. Thomas and Mrs. J. Williams

Llanelli Railway Strike Riots 1911 Centenary Commemorative Committee

Councillor C.L. Thomas

Llanelli Traffic Management Working Group

Councillors Mrs. P.J. Edmunds, J. P. Jenkins, C.J. Reed, MBE, Mrs. L.J. Stedman

Menter Cwm Gwendraeth / Llanelli

Councillor D. Thomas

National Association of Councillors

(1) Councillor C.C. Lucas, (2) Councillor W.G. Thomas,
(3) Filled on an ad hoc basis.

New Dock Tenants and Residents Association

Councillor R.M. Davies

One Voice Wales

Area Committee - Councillors Mrs. S. Najmi and C.J. Reed, MBE
Larger Councils Committee - Councillor C.J. Reed, MBE

Parc Howard Association

Councillors J.P. Jenkins, Mrs. S. Najmi, C.L. Thomas, W.G. Thomas, Mrs. J. Williams.

St. Paul's Family Centre

Councillor J.S. Edmunds

Town and Community Councils Liaison Forum

Councillor C.J. Reed, MBE.

Trustees of the Charity known as the Llanelli Town Estate

All Members of the Town Council

Tŷ Bryngwyn Hospice Committee

Councillors Mrs. S. Najmi and C.J. Reed, MBE

FURTHER RESOLVED – that the Town Clerk contact Llanelli Fairtrade Group and New Dock Tenants and Residents Association, to ensure that the Council's representatives receive information regarding dates and locations of meetings.

12. HMS TRENCHANT

The Town Clerk reported the receipt of a letter dated 5th April 2016, received from the Commanding Officer Rob Watts (copies having been previously circulated to members).

The letter gave members a brief progress report on HMS Trenchant which is most of the way through her Revalidation and Maintenance Period (RAMP), part of a nuclear submarine's life cycle.

As the boat has progressed through RAMP the Ship's Company has also accomplished much, competing in local sports events and working to benefit many good causes, such as several members completing a Marathon at the Eden Project in Cornwall as well as a team circumnavigating around the Isle of Wight for the benefit of charities

RESOLVED – that the Town Clerk contact HMS Trenchant to thank the Commanding Officer for his letter and pass on the Council's best wishes.

13. ONE VOICE WALES

(1) LARGER COUNCILS CONFERENCE

The Town Clerk reported the receipt of an e-mail dated 19th April 2016, received from the Chief Executive of One Voice Wales regarding its fourth Larger Councils Conference which will be held on 6th July 2016 at Hafod a Hendre, Royal Welsh Showground (copies having been previously circulated to members).

RESOLVED – that Councillor C.J. Reed, MBE. be authorised to attend as the Town Council's nominated representative.

(2) JOINT EVENT WITH SOCIETY OF LOCAL COUNCIL CLERKS

The Town Clerk reported the receipt of a letter from the Chief Executive of One Voice Wales regarding a joint event to be held on 22nd June 2016 (copies having been previously circulated to members).

RESOLVED – that an officer be authorised to attend the above event.

(3) ANNUAL GENERAL MEETING

The Town Clerk reported the receipt of an e-mail dated 14th April 2016, received from the Chief Executive inviting member councils to propose a maximum of two motions for debate at the AGM on Saturday, 1st October 2016, with the deadline for the submission of motions being 1st July 2016 (copies having been previously circulated to members).

RESOLVED – that any member wishing to put forward a motion should contact the Town Clerk by 20th May.

14. COUNCILLORS' CODE OF CONDUCT

The Town Clerk reported the receipt of a letter dated 25th April 2016, received from the Head of Administration and Law, Carmarthenshire County Council regarding Training for Town and Community Councillors and Code of Conduct Compliance (copies having been previously circulated to members).

The County were organising two training sessions for Town and Community Councillors and Clerks in the Council Chamber, County Hall, Carmarthen on 2nd and 16th June 2016.

RESOLVED – that the Town Clerk and the new Lliedi ward councillor be authorised to attend and any other member wishing to attend were asked to inform the Town Clerk as soon as possible.

15. HYWEL DDA HEALTH BOARD

TRANSFORMING MENTAL HEALTH SERVICES

The Town Clerk reported the receipt of a letter dated April 2016, received from Hywel Dda Health Board, Hywel Dda Community Health Council and West Wales Action for Mental Health (copies having been circulated to members prior to the start of the meeting).

The letter thanked the Town Council for the contribution to the recent engagement events for Transforming Mental health Programme and invited us to attend a Stakeholder feedback event which has been arranged at the Marquee, National Botanical Gardens of Wales on 10th May 2016 from 9.45 a.m. to 12.30 p.m.

RESOLVED – that the Town Mayor (Councillor W.G. Thomas) be authorised to attend if he is available.

16. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Direct Information Service Issues 881 and 882;
- (2) One Voice Wales Larger Councils Committee – Minutes dated 17th February 2016;
- (3) One Voice Wales Area Committee – Minutes dated 3rd February 2016;
- (4) Llanelli Traffic Management Working Group – Minutes dated 12th January 2016.

FURTHER RESOLVED – that the undermentioned matters be noted (copies of which having previously been made available to members):

- (1) Mid and West Wales Fire and Rescue Authority Strategic Plan 2016-2021 and Annual Improvement Plan 2016-2017;
- (2) Carmarthenshire Citizens Advice Bureau – Newsletter.

The Meeting concluded at 6.35 p.m.

LLANELLI JOINT BURIAL AUTHORITY

13 April 2016

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 April 2016 at 4:00 pm.

PRESENT: Councillors M.J.P. Burns (Chairman), M.V. Davies, R.E. Evans, L.J. Stedman

73. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. T. Bowen, R.M. Davies, P.J. Edmunds and C.J. Reed, MBE.

74. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

75. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting - 9 March 2016

**76. MATTERS ARISING
CEMETERY LAND ENCROACHMENT**

Further to Minute No. 70, Members were provided with a brief update report which confirmed the individual had all but removed the fencing erected laying claim to the cemetery land except for a very small section which adjoined the individual's property and the boundaries of both the cemetery land and the adjacent road.

The Cemetery Manager stated he intended to erect an access gate at this location in place of the fencing but initial attempts to contact the individual to discuss the proposal had been unsuccessful.

RESOLVED that the information be noted.

77. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for February 2016, and the provisional report for March 2016 be noted.

78. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for March 2016, which revealed expenditure for the month amounted to £35,659.43

RESOLVED that the information be noted.

79. BURIAL SERVICE COLLABORATION OPPORTUNITIES WITH NEIGHBOURING AUTHORITIES

Further to Minute No. 49(1), the Cemetery Manager presented Members with a progress report on collaboration opportunities following a recent meeting with the sub-committee of Pembrey and Burry Port Town Council. The sub-committee was overseeing the task of determining the future management of its burial administration service.

Members were reminded the town council was presented with a report setting out four options for working in collaboration and it wanted to formally consider options three and four in more detail with a view of selecting one of the options to take forward. The options entailed:

- Option Three - The Burial Authority could produce as a one off exercise new policies and procedural documentation on behalf of the town council and also provide staff training and mentoring roles prior to implementation of the new policies and procedures.
- Option Four – The Burial Authority could provide the town council with a complete service to manage and operate the cemetery administration service such as: creation and maintenance of electronic registers; managing the issue and transfer of exclusive rights of burial; manage the funeral diary and authority to bury; liaising with local funeral directors and memorial masons; meeting bereaved families and counselling where necessary; issue digging orders and managing the memorial permit system.

In order to move progress, it was agreed the Cemetery Manager would provide a cost appraisal for the supply of various activities and functions together with other related information including copies of the Burial Authority's policy documents and general rules and procedures. It was envisaged the town council would then confirm how it intended to work in collaboration with the Burial Authority and it was

RESOLVED that all the relevant requested information be passed to Pembrey and Burry Port Council and to await further developments.

80. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

81. CEMETERY LAND TO THE REAR OF BRYNSIRIOL, DAFEN

Further to Minute No. 71, Members considered e-mail correspondence received from a local resident concerning the valuation request in connection with the potential purchase of a small parcel of cemetery land. After a short discussion it was

RESOLVED that the local resident shall be notified that the Burial Authority will not contemplate the potential sale of the land unless there is an agreement in place to obtain a professional valuation, the cost of which is to be met in full by the local resident irrespective of whether or not the Burial Authority is ultimately minded to sell the land.

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The meeting concluded at 4.45 pm
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PLANNING, LICENSING AND CONSULTATION COMMITTEE

9th May 2016

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 9th May 2016 at 6.00 p.m.

PRESENT: Councillors C.L. Thomas (Chairman), J.P. Jenkins (Vice-Chairman), A.H. Hitchman, Mrs. S. Najmi, and C.J. Reed, MBE.

APOLOGIES: Councillors R.M. Davies, Ms. Ff.S. Larsen, Mrs. R.F. Price and R.T. Price.

1. TOWN AND COUNTRY PLANNING ACT

(1) PLANNING APPLICATIONS

Councillors A.H. Hitchman and Mrs. S. Najmi declared a personal interest in application S/33717, as the applicant is known to them and as they also considered this to be a prejudicial interest, they withdrew from the meeting prior to the discussion thereon. As a consequence, the meeting was inquorate in respect of this application.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Following the vote on application S/33658 Councillor J.P. Jenkins requested that his abstention be noted in the minutes (in accordance with Standing Order 16.2).

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/33658 Dwr Cymru / Welsh Water, Land to the east of Park View Terrace and land to the south of People's Park Sports Field, Llanelli.	Proposed development of a 2100m square swale plus associated landscape features and associated temporary access track.	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S33662 Carmarthenshire County Council, Lakelands Park, Lakeview Place, Furnace, Llanelli.</p>	<p>To build a flood defence bund at the top of Lakelands Park to provide some capacity for attenuation in extreme storm events. The bund will incorporate an access road and relief channel. Construction of the bund will incorporate reused material from the Trebeddrod Reservoir Scheme. The height of the bund will vary due to the local topography but the max height would be 1.2m.</p>	<p>No objection.</p>
<p>S/33671 Mr. Brian Richards, 3 Spowart Avenue, Llanelli. SA15 3HY</p>	<p>Demolition of side lean to / garden shed, erect ground floor single storey rear extension with alterations to existing side rear garden levels. Make good demolished shed.</p>	<p>Objection on the basis that there would be inappropriate overlooking of neighbouring properties</p>
<p>S/33684 Mr. Keith Williams, 41 Parc Howard Avenue, Llanelli. SA15 3LQ</p>	<p>Elevated deck at rear of property.</p>	<p>Objection on the basis that there would be inappropriate overlooking of neighbouring properties.</p>

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/33709 Mr. Metin Kaya, 25 Station Road, Llanelli. SA15 1AW</p>	<p>Refurbishment of ground floor with new shop front, entrance and signage. Change of use from A1 to A3. New extension at rear of first floor. Refurbishment of first floor and change of use from A1 to residential to provide accommodation for 2 bed flat.</p>	<p>No objection.</p>
<p>S/33717 Mr. Michael Cranham, 4 Coedcae Road, Llanelli. SA15 1HJ</p>	<p>Widen gated access from 8 foot 6 inches to 12 feet. Remove half of raised paved area to allow turning area. Build new retaining walls on front of property and side of affected area.</p>	<p>In view of the declaration of personal and prejudicial interest in this application, the meeting became inquorate and the matter was not considered.</p>
<p>S/33751 Mrs. Alison Cambrey, Myrtle Hill Dairy, Clifton Terrace, Llanelli. SA15 1HB</p>	<p>Demolition of existing 3 bedroom detached house and replacement with new 3 bedroom detached house.</p>	<p>No objection.</p>
<p>S/33764 M.A. Stocker, 97 Pentre Nicklaus, Llanelli. SA15 2DF</p>	<p>Extension to first floor rear balcony.</p>	<p>No objection.</p>

2. THE WELL BEING OF FUTURE GENERATIONS AND WHAT IT MEANS FOR YOUR AUDIT

The Town Clerk reported the receipt of a consultation document received from the Auditor General for Wales (copies having been previously circulated to members).

The Well-Being and Future Generations Act places a new duty on the Auditor General to examine the extent to which each public body has applied the sustainable development principle when (a) setting well-being objectives; and (b) taking steps required to meet those well-being objectives. Drawing upon his individual examinations of audited bodies, the Auditor General must provide a report to the National Assembly once during each Assembly election cycle. The first such report must be published by 2020, at least a year and a day before the 2021 Assembly election and consultation with the Future Generations Commissioner also being a statutory requirement.

This consultation is based on the Auditor General's belief that the audit should add value; be responsive to risk; and be proportionate and that it should be an open dialogue with audited bodies from which new approaches can emerge and he encouraged the Council to respond to the high-level questions posed.

RESOLVED – that the Town Clerk be authorised to respond as follows:

- Questions 1 – 3 - Yes
- Question 4 - Agree with a new framework
- Question 5 - Noted.

The Meeting concluded at 6.25 p.m.

BUILDING AND FINANCE COMMITTEE

16th May 2016

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 16th May 2016 at 6.00 p.m.

PRESENT: Councillors Mrs. J. Williams (Chairman), J.S. Edmunds, Mrs. P.J. Edmunds, A.H. Hitchman (substitute for Cllr. C.C. Lucas), Mrs. L.J. Stedman (Vice-Chairman) and W.G. Thomas.

APOLOGIES: Councillors M.J.P. Burns, W.J. Lemon, C.C. Lucas (Leader of the Council), J. Owen and D. Thomas.

1. FINANCIAL REPORTS

(1) INCOME AND EXPENDITURE

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1st April – 30th April 2016, in the sums of £284,187 and £136,617 respectively (copies having been previously circulated to members).

RESOLVED – that the aforementioned report be adopted and approved.

(2) ACCOUNTS FOR PAYMENT

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14417 - 14466 (inclusive) amounted to £105,846.36, with Direct Debit, BACS payments and Other Payments amounting to £17,925.83, £16,048.78 and £0 respectively.

RESOLVED – that the accounts for payment be approved.

2. COMMUNITY CENTRE HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of April 2016 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

3. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 82 of the Committee meeting held on 18th April 2016, consideration was given to the written report of the Project Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) LLANELLI COMMUNITY PARTNERSHIP

Members were informed that the Llanelli Community Partnership had held a further priorities planning meeting on 26th April 2016, and the following listed projects would be supported in 2016:

- Llanelli Men's Shed
- Unloved Heritage Youth Project
- Ty Golau Dementia Project and Dementia Friendly Llanelli
- PAVE Cancer Rehab Project
- Greener Cleaner Llanelli
- Emergency Plan Llanelli

RESOLVED – that the information be noted.

(2) DEMENTIA FRIENDLY LLANELLI

Members were informed that a multi-agency project was being delivered in Llanelli town centre during 2016, which will result in Llanelli becoming Dementia Friendly and encourage people with dementia and their families and friends to use the town centre facilities.

The Dementia Friends Sessions would begin at the end of May and will last no longer than an hour and be available for businesses, community groups and individuals. The flexible free training will be provided by the Alzheimer's Society and 51 businesses within Llanelli have already expressed an interest.

RESOLVED – that the information be noted.

(3) CAREERS WEEK

Careers Week will be held from 6th – 12th June in Wales with a number of activities being held in Carmarthenshire. Several activities will be held in the St. Elli shopping centre on 7th June to raised awareness and provide information on careers.

RESOLVED – that the information be noted.

(4) UNLOVED HERITAGE

Unloved Heritage is a Community Archaeology Project funded by the Heritage Lottery in Llanelli and is one of several similar project across Wales, the 3 year project focuses on young people between the ages of 16 - 24.

RESOLVED – that the information be noted.

4. PUBLIC FOOTPATHS

Further to Minute No. 86 of the Committee meeting held on 18th April 2016, the Principle Administrative Officer had received e-mails from the Countryside Recreation Officer, Carmarthenshire County Council (copies having been previously circulated to members).

RESOLVED – that the information be noted.

5. COMMUNITY CHRONICLE

The Principle Administrative Officer reported the receipt of an e-mail dated 5th May 2016, received from Community Engagement, Technology, Media and Arts (CETMA) formerly known as Llanellitown.com (copies having been previously circulated to members).

The e-mail informed members that CETMA were looking to print a new community magazine called ‘The Community Chronicle’ which would cover Llanelli and would feature articles on local projects and activities throughout the community.

RESOLVED – that the Town Council purchases a half page advert within The Community Chronicle.

6. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Councillors Mrs. P.J. Edmunds and Mrs. J. Williams declared personal interests in this item as members of the Parc Howard Association, but as they did not consider this to be a prejudicial interest they remained in the meeting during the discussion and voting thereon.

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Parc Howard Association – that a grant of £750 be made;
- (b) Llanelli and District Cage Bird Society – that a grant of £300 be made;
- (c) Llanelli Air Raise – that a grant of £500 be made.

(2) SPONSORSHIP

The Town Clerk reported that he had received a request for sponsorship from the following two Football Clubs and in line with the Council's Guidelines, it was:

RESOLVED as follows:–

- (a) Wellfield Athletic Football Club – that a grant of £800 be made;
- (b) C.P. Suburbs A.F.C. – that a grant of £800 be made.

(3) LETTERS OF THANKS

RESOLVED – that the letters of thanks received from Teenage Cancer Trust Wales, MacMillan Cancer Support – South West Wales, Wheatsheaf Bowls Club, Llanelli Multi-Cultural Network and Ty Golau be noted with pleasure.

The Meeting concluded at 6.15 p.m.

STEBONHEATH DEVELOPMENT COMMITTEE

16th May 2016

At a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 16th May 2016 at 6.16 p.m.

PRESENT: Councillors J.S. Edmunds (Vice-Chairman)(In the Chair), Mrs. P.J. Edmunds (substitute for Cllr. Mrs. S. Najmi), A.H. Hitchman (substitute for Cllr. C.L. Thomas), Mrs. L.J. Stedman (substitute for Cllr. C.J. Reed, MBE.), W.G. Thomas and Mrs. J. Williams (substitute for Cllr. C.C. Lucas).

APOLOGIES: Councillors J.P. Jenkins, Ms. Ff.S. Larsen, W.L. Lemon, C.C. Lucas (Leader of the Council), Mrs. S. Najmi, C.J. Reed, MBE. (Chairman), C.L. Thomas and D. Thomas.

1. **HIRING CHARGES**

Further to Minute No. 1 of the Committee meeting held on 11th May 2015, consideration was given to the written report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

RESOLVED – that the proposed charges for the hire of the football pitch for the 2015/16 season, be as follows –

Hiring Charges 2016/2017 Season

	Daylight <u>Hours</u>	Under <u>Floodlights</u>
Carmarthenshire League (Junior Aged 16 and Under)	65.00	115.00
Carmarthenshire League (Seniors)	80.00	130.00
Llanelli Town Youth Team	75.00	125.00
Llanelli Town F.C.	150.00	200.00
C.C.T.A. Llanelli	130.00	160.00
West Wales League (Juniors Aged 16 and Under)	130.00	180.00
West Wales League (Seniors)	150.00	200.00
Welsh Schools and Colleges	220.00	270.00
International Matches	410.00	510.00
Swansea City	610.00	710.00
Rugby League	330.00	450.00
Rugby League Internationals	430.00	530.00

2. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

3. GRANDSTAND PAINTING

Further to Minute No. 13 of the Committee meeting held on 10th November 2015, members received a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

RESOLVED – that the lowest of the four tenders submitted by TAD Builders Limited in the sum of £25,337.50 (plus V.A.T.) be accepted, and that the works begin as soon as possible.

4. SOCIAL CLUB

Members were informed that Red Leisure Ltd. had given notice to terminate their lease on the Social Club. Red Leisure Ltd. would continue to operate for the time being or until a new tenant could be found. Following initial approaches by Red Leisure Ltd. it was hoped that they would be in a position to assign the lease to a third party in the near future under the same terms.

RESOLVED – that committee authorises the re-assignment of the lease subject to legal advice from the Council's Solicitors.

The Meeting concluded at 6.15 p.m.