

# LLANELLI TOWN COUNCIL

## MINUTES

|   |                               | <u>Page Nos.</u> |
|---|-------------------------------|------------------|
| Llanelli Town Council                             | 2 <sup>nd</sup> March 2016    | 154 - 157        |
| Llanelli Joint Burial Authority – Special Meeting | 26 <sup>th</sup> January 2016 | 158 - 160        |
| Planning, Licensing and Consultation Committee    | 7 <sup>th</sup> March 2016    | 161 - 164        |
| Building and Finance Committee                    | 14 <sup>th</sup> March 2016   | 165 - 169        |
| Town Twinning Committee                           | 14 <sup>th</sup> March 2016   | 170 - 171        |

\*\*\*\*\*

## LLANELLI TOWN COUNCIL

### ORDINARY MEETING

2<sup>nd</sup> March 2016

At an Ordinary Meeting of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 2<sup>nd</sup> March 2016 at 6.00 p.m.

**PRESENT:** Councillor Mrs. S. Najmi (Town Mayor)

### Councillors

#### Bigyn Ward

M.J.P. Burns  
J.S. Edmunds  
C.J. Reed, MBE.  
(Deputy Town Mayor)  
D. Thomas

#### Elli Ward

#### Glanymor Ward

A.H. Hitchman  
W.J. Lemon  
Mrs. L.J. Stedman

#### Lliedi Ward

#### Tyisha Ward

C.C. Lucas (Leader of the Council)

**APOLOGIES:** Councillors R.M. Davies, Mrs. P.J. Edmunds, J.P. Jenkins, Mrs. V.J. Johns, Ms. Ff.S. Larsen, J. Owen, Mrs. R.F. Price, R.T. Price, C.L. Thomas, W.G. Thomas and Mrs. J. Williams.

## 67. VERIFICATION AND CONFIRMATION OF MINUTES

**RESOLVED** – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

|  |                                |
|--|--------------------------------|
| Llanelli Town Council                          | 3 <sup>rd</sup> February 2016  |
| Establishment Committee                        | 3 <sup>rd</sup> February 2016  |
| Llanelli Joint Burial Authority                | 13 <sup>th</sup> January 2016  |
| Ex-Town Mayors' Committee                      | 15 <sup>th</sup> February 2016 |
| Planning, Licensing and Consultation Committee | 15 <sup>th</sup> February 2016 |
| Joint Standing Committee on Estimates          | 15 <sup>th</sup> February 2016 |
| Building and Finance Committee                 | 15 <sup>th</sup> February 2016 |
| Town Twinning Committee                        | 15 <sup>th</sup> February 2016 |

## 68. TOWN MAYOR-ELECT

Upon the Proposition of Councillor C.C. Lucas (Leader of the Council) and Seconded by Councillor Mrs. L.J. Stedman, it was

**RESOLVED** – that Councillor W.G. Thomas be appointed Town Mayor-Elect for the ensuing municipal year 2016/2017.

## 69. ONE VOICE WALES

### (1) RENEWAL OF MEMBERSHIP 2016/17

Further to Minute No. 92 of the Town council meeting held on 4<sup>th</sup> March 2015, the Town Clerk reported the receipt of a letter dated 27<sup>th</sup> January 2016 from the Chief Executive (copies having been previously circulated to members).

**RESOLVED** – that the Council renews its membership of One Voice Wales for 2016/ 2017.

### (2) TRAINING PROGRAMME

Further to Minute No. 86 of the Council meeting held on 4<sup>th</sup> February 2015, the Town Clerk reported the receipt the February to July programme for Community and Town Councils in Wales (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## **70. FREE WI-FI – LLANELLI TOWN CENTRE**

Further to Minute No. 18 of the Council meeting held on 3<sup>rd</sup> June 2015, the Town Clerk reported the receipt of an e-mail dated 11<sup>th</sup> February 2016, received from Councillor Winston Lemon (copies having been previously circulated to members), regarding the possibility of providing free wi-fi throughout the town centre area.

**RESOLVED** – that the Town Clerk investigates the matter further and reports back to a future Council meeting.

## **71. INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT**

Further to Minute No. 28 of the Planning, Licensing and Consultation Committee meeting held on 9<sup>th</sup> November 2015, the Town Clerk reported the receipt of a report on payments to members of community and town councils (copies having been previously circulated to members).

**RESOLVED** – (1) that the Town Council adopts Determinations 46, 48, 49, 50, 51, 52, 53 and 54;  
(2) that the Town Council does not adopt Determination 47.

## **72. CARMARTHENSHIRE CYCLE FORUM**

The Town Clerk reported the receipt of a report received from Carmarthenshire Cycle Forum together with a map showing the proposed new cycle links (copies having been previously circulated to members).

**RESOLVED** – that the Town Council supports this campaign in principle.

## **73. WALES 2050: DELIVERING FOR FUTURE GENERATIONS**

The Town Clerk reported the receipt of an e-mail dated 12<sup>th</sup> February 2016, received from Cynnal Cymru/Sustain Wales (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## **74. MATTERS FOR INFORMATION**

**RESOLVED** – that the undermentioned matters be noted (copies of which having been previously circulated to members):

- (1) Direct Information Service Issues 877 & 878;
- (2) Community & Town Councils Liaison Forum – minutes of meeting 8<sup>th</sup> December;
- (3) Notification of Decision regarding Copperworks Infant and Nursery School and Lakefield School;
- (4) Notes of a meeting regarding the future of Parc Howard;
- (5) One Voice Wales Larger Councils Committee - minutes of meeting 14<sup>th</sup> October;
- (6) One Voice Wales National Executive Committee - minutes of meeting 4<sup>th</sup> December;
- (7) Hywel Dda Health Board – Prince Philip Hospital – Front of house project leaflet.

The Meeting concluded at 6.15 p.m.

**LLANELLI JOINT BURIAL AUTHORITY**

26 January 2016

At the **Special Meeting** of the **LLANELLI JOINT BURIAL AUTHORITY** held at Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 26 January 2016 at 4:00 pm.

**PRESENT:** Councillors M.J.P. Burns (Chairman), M.V. Davies, P.J. Edmunds, C.J. Reed, MBE., and L.J. Stedman.

**55. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. T. Bowen, L. J. Butler, R. M. Davies, R. E. Evans, and T. J. Jones.

**56. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**57. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**58. SCALE OF FEES**

**(1) Exclusive Rights of Burial Fees**

|   | <b>£</b> |
|---|----------|
| Conventional grave - 30 year period           | 657.00   |
| Conventional grave - 50 year period           | 1314.00  |
| Cremated Remains - 30 year period             | 177.00   |
| Cremated Remains - 50 year period             | 354.00   |
| Cremated Remains Garden Plot – 15 year period | 518.00   |
| Cremated Remains Vault – 30 year period       | 970.00   |

**(2) Cemetery Management Fees**

**The following charges would be levied where purchased  
Exclusive Rights of Burial was not applicable:**

|   |        |
|---|--------|
| Cemetery management fee for a conventional grave    | 273.00 |
| Cemetery management fee for a cremated remains plot | 137.00 |

**(3) Interment Charges**

|  |        |
|--|--------|
| Grave - Depth for 2                          | 403.00 |
| Grave - Depth for 3                          | 631.00 |
| Baby Grave                                   | 0.00   |
| Interment in existing grave                  | 403.00 |
| Interment of cremated remains                | 134.00 |
| Interment of cremated remains in Vault       | 56.00  |
| Interment of cremated remains in Garden Plot | 65.00  |
| Weekend Surcharge Interment Grave            | 365.00 |
| Weekend Surcharge Interment Cremated Remains | 50.00  |

**(4) Natural Burial Area**

|  |         |
|--|---------|
| Single Depth Grave with 30 year EROB           | 1060.00 |
| Reservation Fee (10 Years)                     | 51.00   |
| Marker Post                                    | 102.00  |
| Memorial Tree                                  | 102.00  |
| Single Cremated Remains Plot with 30 year EROB | 311.00  |
| Reservation Fee (10 Years)                     | 26.00   |
| Marker Post                                    | 61.00   |
| Scattering                                     | 36.00   |

**(5) Scattering Gardens**

|  |         |
|--|---------|
| Scattering in Memorial Gardens                       | 36.00   |
| Garden Wall Memorial Plaque (Square) – 15 Year Lease | 120.00* |
| Garden Wall Memorial Plaque (Square) – 30 Year Lease | 190.00* |
| Garden Wall Memorial Plaque (Oval) – 15 Year Lease   | 145.00* |
| Garden Wall Memorial Plaque (Oval) – 30 Year Lease   | 215.00* |
| Plaque Space Reservation Fee – 15 Year Period        | 35.00   |
| Plaque Lease Renewal Fee – 15 Year Period            | 70.00*  |
| Plaque Lease Renewal Fee – 30 Year Period            | 140.00* |
| Second Inscription Fee                               | 40.00*  |
| Ceramic Photo Plaque – 5 cm x7 cm                    | 50.00*  |
| Ceramic Photo Plaque – 8 cm x10 cm                   | 60.00*  |
| Single Walkway Memorial – 15 Year Lease              | 320.00* |
| Single Walkway Memorial – 30 Year Lease              | 420.00* |
| Double Walkway Memorial – 15 Year Lease              | 405.00* |
| Double Walkway Memorial – 30 Year Lease              | 505.00* |
| Leaf Vault with 30 Year Exclusive Right of Burial    | 947.00  |

**(6) Other Charges**

|   |                              |
|---|------------------------------|
| Hire of Chapel (including speaker)          | 41.00                        |
| Testing of Grave                            | 102.00                       |
| Exhumation of Ashes                         | 134.00*                      |
| Exhumation of Body                          | (Actual and necessary costs) |
| New memorial - headstone                    | 116.00                       |
| New memorial - kerbset                      | 139.00                       |
| Additional names cut on headstones          | 59.00                        |
| Memorials within Garden of Remembrance      | 80.00                        |
| Additional Excavation Fee for Bricked Grave | 381.00                       |
| Family History Search (per individual name) | 10.00                        |
| Memorial Bench                              | 942.00*                      |

All fees marked with \* are subject to VAT @ 20%

**RESOLVED** that the above fees be approved from 1 April 2016.

**59. ESTIMATES OF INCOME AND EXPENDITURE**

The Secretary presented Members with a detailed report in respect of the Estimates of Income and Expenditure for 2016 / 2017, and after a lengthy discussion it was

**RESOLVED** that a budget precept of £161,610 be set for the financial year 2016 / 2017, and that a contribution of £80,805 be requested from Llanelli Town and Rural Councils respectively.

.....  
The Meeting concluded at 4: 35 pm  
.....



**PLANNING, LICENSING AND CONSULTATION COMMITTEE**

7<sup>th</sup> March 2016

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 7<sup>th</sup> March 2016 at 6.00 p.m.

**PRESENT:** Councillors C.L. Thomas (Vice-Chairman)(Presiding), R.M. Davies, A.H. Hitchman, Mrs. R.F. Price and R.T. Price.

**APOLOGIES:** Councillors C.J. Reed (Chairman)(Deputy Town Mayor), J.P. Jenkins, Mrs. S. Najmi (Town Mayor) and Ms. Ff.S. Larsen.

**45. TOWN AND COUNTRY PLANNING ACT**

(1) PLANNING APPLICATIONS

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

**RESOLVED** – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

| Ref No. and Name and Address of Applicant<br>(1)  | Proposed Development<br>(2)   | Observations<br>(3) |
|---|---|---------------------|
| S/33369<br>Helen Rowe, Plot adjacent to Cae Bungalow, Penywarc Road, Llanelli. SA15 1NJ | Residential dwelling and detached garage with temporary siting of a caravan.                                | No objection.       |
| S/33376<br>Halifax plc., 24 – 26 Cowell Street, Llanelli. SA15 1UW                      | Advertisement - Non illuminated raised aluminium Halifax brand lettering and separate LED strip lighting.   | No objection.       |
| S/33377<br>Halifax plc., 24 – 26 Cowell Street, Llanelli. SA15 1UW                      | Listed Building - Non illuminated raised aluminium Halifax brand lettering and separate LED strip lighting. | No objection.       |

| Ref No. and Name and Address of Applicant<br>(1)  | Proposed Development<br>(2)  | Observations<br>(3)  |
|---|--|----------------------|
| <p>S/33424<br/>Mr. J. John,<br/>Garages at the rear of<br/>Lower Trostre Road,<br/>Llanelli. SA15 2DY</p>             | <p>Proposed construction of<br/>replacement lock-up garages.</p>   | <p>No objection.</p> |
| <p>S/33425<br/>Mr. Peter Vaughan,<br/>14 Gilbert Crescent,<br/>Llanelli. SA15 3PY</p>                                 | <p>Proposed rear kitchen<br/>extension.</p>  | <p>No objection.</p> |
| <p>S/33438<br/>We Buy Any Car Ltd.,<br/>Trostre Retail Park,<br/>Llanelli. SA14 9UY</p>                               | <p>Kiosk to create a Sales<br/>Office for We Buy Any Car<br/>Ltd. existing car parking to<br/>SUI Generis use.</p>   | <p>No objection.</p> |
| <p>S/33446<br/>Dwr Cymru/Welsh Water,<br/>Adjacent to Carms. Dock<br/>(East Quay), North Dock<br/>Road, Llanelli.</p> | <p>Proposed development of a<br/>surface water outfall and<br/>associated engineering<br/>operations at the Grade II<br/>Listed Carms. Dock East<br/>Quay, to provide a suitable<br/>discharge point, for surface<br/>water flows from the Marine<br/>Street Rainscape Scheme,<br/>into the Afon Lliedi.</p> | <p>No objection.</p> |

#### **46. DRAFT SUPPLEMENTARY PLANNING GUIDANCE**

The Town Clerk reported the receipt of a letter dated 19<sup>th</sup> February 2016, from the Head of Planning, Carmarthenshire County Council (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

## 47. SOCIAL HOUSING POLICY

The Town Clerk reported the receipt of a letter together with Consultation Questionnaire dated 1<sup>st</sup> March 2016, received from the Team Leader, Housing Advice, Carmarthenshire County Council (copies having been circulated prior to the start of the meeting).

**RESOLVED** – that the Town Clerk responds to questions as follows:-

Question 1 - To what extent do you agree or disagree with the local priorities?

Answer: - Strongly agree

Question 2 - Should we give priority to people who currently live in Carmarthenshire or have a close family connection to the area?

Answer: - Yes

Question 2.a - If yes, how many years would they (or their immediate family) have needed to have lived within Carmarthenshire to allow them to qualify for this priority?

Answer: - 3 Years

Question 3 - If you currently live in a town or village, should you be given priority for properties that are available in that area?

Answer: - Yes

Question 3.a - If yes, how many years would they (or their immediate family) have needed to have lived within the area to allow them to qualify for this priority?

Answer: - 3 Years

Question 4 - Should priority be given to those who want to move to Carmarthenshire to care for an elderly relative?

Answer: - Yes – on condition that there is a genuine need.

Question 5 - Should existing tenants living in a home too large for their needs have priority to downsize to free up their home for allocation regardless of any other priority?

Answer: - Yes

Question 6 - Should we give priority to people who work within Carmarthenshire?

Answer: - Yes

Question 8 - We would like your views about how many offers of accommodation applicants should receive. How many offers would be reasonable?

Answer: - 2 offers.

**48. MATTERS FOR INFORMATION**

**RESOLVED** – that the undermentioned matters be noted (copies of which together with detailed plans and schedules having previously been made available to members):

- (1) Draft Local Government (Wales) Bill consultation – One Voice Wales response;
- (2) S/33342 – Genwen Farm, Bynea – notice of objection.

The Meeting concluded at 6.15 p.m.

## **BUILDING AND FINANCE COMMITTEE**

14<sup>th</sup> March 2016

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 14<sup>th</sup> March 2016 at 6.00 p.m.

**PRESENT:** Councillors J.S. Edmunds (Chairman), A.H. Hitchman (substitute for C.C. Lucas), W.J. Lemon, Mrs. S. Najmi (Town Mayor)(substitute for Mrs. L.J. Stedman), J. Owen, C.J. Reed, MBE (Deputy Town Mayor)(substitute for Mrs. P.J. Edmunds), W.G. Thomas and Mrs. J. Williams.

**APOLOGIES:** Councillors M.J.P. Burns, Mrs. P.J. Edmunds, C.C. Lucas (Leader of the Council), Mrs. L.J. Stedman and D. Thomas.

### **72. FINANCIAL REPORTS**

#### (1) INCOME AND EXPENDITURE

Consideration was given to the written report of the Principal Administrative Officer giving a summary of income and expenditure for the period 1<sup>st</sup> April 2015 – 29<sup>th</sup> February 2016, in the sums of £916,495 and £679,599 respectively (copies having been previously circulated to members).

**RESOLVED** – that the aforementioned report be adopted and approved.

#### (2) ACCOUNTS FOR PAYMENT

Consideration was given to the written report of the Principal Administrative Officer relating to accounts for payment (copies having been previously circulated to members). The report indicated that cheque payments in respect of voucher nos. 14371 - 14400 (inclusive) amounted to £32,213.39, with Direct Debit, BACS payments and Other Payments amounting to £8,280.34, £15,332.42 and £0 respectively.

**RESOLVED** – that the accounts for payment be approved.

#### (3) VIREMENTS/EARMARKED RESERVES

**RESOLVED** – that the report of the Responsible Financial Officer dated 14<sup>th</sup> March 2016, be noted and approved.

### **73. COMMUNITY CENTRE HIRINGS**

Consideration was given to the summary schedule of hirings of all community centres during the month of February 2016 (copies having been previously circulated to members).

**RESOLVED** – that the information be noted.

### **74. COMMUNITY DEVELOPMENT OFFICER'S REPORT**

Further to Minute No. 65 of the Committee meeting held on 15<sup>th</sup> February 2016, consideration was given to the written report of the Project Development Officer (copies having been previously circulated to members). The report dealt with the following:

#### **(1) LLANELLI COMMUNITY PARTNERSHIP**

Members were informed that the next partnership meeting would be held on Monday, 21<sup>st</sup> March 2016, in Felinfoel Resource Centre at 5.30 p.m.

**RESOLVED** – that the information be noted.

#### **(2) COMMUNITY HEALTH PROJECTS**

##### **(a) PAVE the Way**

The second PAVE Cancer rehab course was held on 10<sup>th</sup> March 2016 in Llanerch Community Centre, the project will work closely with the national Moving Forward Programme and will be between 8 – 10 Cancer sufferers being supported. The course focuses on exercise, diet, healthy eating, community connections, digital inclusion and fuel poverty and will include a number of support workshops.

**RESOLVED** – that the information be noted.

##### **(b) Community Health and Well-Being Day**

This was held in the Lliedi Suite, Selwyn Samuel Centre on 20<sup>th</sup> February 2016, in partnership with Tenovus, Communities First and Cancer Community Sir Gâr. The event was well attended by a number of community members with a second event planned for May 2016.

**RESOLVED** – that the information be noted.

### (3) COMMUNITIES FIRST

Members were informed that Communities First had received notification that their funding was being extended for another year through to March 2017, and as from 31<sup>st</sup> March 2016, will be relocated to Llanelli Town Hall.

**RESOLVED** – that the information be noted.

### (4) CYNEFIN

An event will be held in Cardiff on 17<sup>th</sup> March 2016, to celebrate the work Cynefin and its partners have undertaken over the last three years with consideration being given to the information learned from the programme and how it could be used to deliver the Future Generations Act within the communities of Wales.

**RESOLVED** – that the Town Clerk and Community Development Officer be authorised to attend the event.

## 75. LANDSCAPE MAINTENANCE SERVICES

Further to Minute No. 78 of the Committee meeting of 16<sup>th</sup> March 2015, the Town Clerk reported the receipt of a letter dated 6<sup>th</sup> March 2016 from Twyn Landscapes (copies having been previously circulated to members).

The report gave details of quotations received from Twyn Landscapes, in relation to the trashing, spraying, etc. of the public footpaths and weed killing outside Council properties.

**RESOLVED** – that the quotations in the sum of £8,778 and £840 respectively, received from Twyn Landscapes be approved and accepted for 2016/2017.

## 76. HANGING BASKETS AND WINDOW BOXES

Further to Minute No. 79 of the Committee meeting of 16<sup>th</sup> March 2015, the Town Clerk reported the receipt of a letter dated 6<sup>th</sup> March 2016, received from Twyn Landscapes (copies having been previously circulated to members).

The report gave details quotations received from Twyn Landscapes, in relation to Hanging Baskets and the supply for 5 Window Boxes at The Old Vicarage.

**RESOLVED** – that the quotations received from Twyn Landscapes for the supply of hanging baskets and window boxes in the sum of £6,305 and £455 respectively, received from Twyn Landscapes be approved and accepted for 2016/2017.

## **77. APPLICATIONS FOR FINANCIAL ASSISTANCE**

### **(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED**

Having considered the following applications (copies having been previously circulated to members), it was

**RESOLVED** as follows –

- (a) Cruse Bereavement Care – Carmarthenshire branch – that a grant of £300 be made;
- (b) Friends of Llanelli Museum – that a grant of £300 be made;
- (c) Carmarthenshire Citizens Advice– that a grant of £300 be made ;
- (d) St. Paul’s Allotment Association – that a grant of £300 be made;
- (e) Teenage Cancer Trust Wales – that the matter be deferred until April;
- (f) Royal Welsh Agricultural Society – Carmarthenshire Advisory Committee – that the application be noted;
- (g) Havelock Park Bowling Club – that a grant of £300 be made;
- (h) Royal Air Force Air Cadets – that a grant of £500 be made;
- (i) Wheatsheaf Bowls Club – that a grant of £300 be made;
- (j) Stradey Ladies Bowls Club – that a grant of £300 be made;
- (k) Tyrfran Bowls Club – that a grant of £300 be made;
- (l) Llanelli Mind – that a grant of £300 be made;
- (m) Llanelli Art Society – that a grant of £300 be made in respect of 2016/2017.

### **(2) LETTERS OF THANKS**

**RESOLVED** – that the letters of thanks received from Carmarthenshire Association Football League, Youth Project Africa, University of the Third Age and Radio Glangwili be noted with pleasure.

## **78. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** – that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

## **79. LAKEFIELD COMMUNITY CENTRE**

Further to Minute No. 47 of the Committee meeting held on 23<sup>rd</sup> November 2015, members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).



Following a recent inspection of the front wall a detailed investigation had been undertaken by Carl Morgan Building Surveyor to determine the overall condition of the stonework and railing. The report was then used to produce tender documents that would carry out the realignment of the loose stonework, repair and renewal of the listed steel railings, replacement of a damaged gate, re-pointing and sandblasting of the wall and railings.

**RESOLVED** – that the lowest of the four tenders submitted by TAD Builders Limited in the sum of £15,121.00 (plus V.A.T.) be accepted, and that the works begin as soon as possible.

The Meeting concluded at 6.16 p.m.

## **TOWN TWINNING COMMITTEE**

14<sup>th</sup> March 2016

At a Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 14<sup>th</sup> March 2016 at 6.17 p.m.

**PRESENT:** Councillors Mrs. J. Williams (Vice-Chairman)(Presiding), J.S. Edmunds, A.H. Hitchman, Mrs. S. Najmi (substitute for Mrs. L. J. Stedman), C.J. Reed, MBE (Deputy Town Mayor)(substitute for Mrs. P.J. Edmunds) and W.G. Thomas.

**APOLOGIES:** Councillors Mrs. L.J. Stedman (Chairman), Mrs. P.J. Edmunds, Ms. Ff.S. Larsen, C.C. Lucas (Leader of the Council), D. Thomas and C.L. Thomas.

### **4. SCHOOLS EXCHANGE**

The Town Clerk reported the receipt of a letter dated 7<sup>th</sup> March 2016, received from the Headteacher of Ysgol Bryngwyn School (copies having been previously circulated to members).

The letter informed members that the Head of Languages, Tonia Antoniazzi would be visiting their partner school in Agen, Collège Paul Dangla to work alongside her colleague Cécille Gellier-Granchamps, they would be working on an educational project together with the British Council which would greatly enhance the learning outcomes for the pupils in both Agen and Llanelli.

As Bryngwyn is the Lead School for Languages in Carmarthenshire Tonia is planning to meet with colleague in other colleges in Agen to ensure that all Llanelli Schools have a contact in Agen, there is also scope to extend this to all schools in Carmarthenshire.

**RESOLVED** – that in accordance with the grant guidelines set for Twinning Exchanges that a grant of £250 be made.

### **5. RUGBY EXCHANGE – NEW DOCK STARS R.F.C.**

The Town Clerk reported the receipt of a letter dated 7<sup>th</sup> March 2016, received from the Chairman of New Dock Stars R.F.C. (copies having been previously circulated to members).

The letter explained that they had been contacted through their Secretary to arrange a rugby match against Agen, and that 28 from the club would be visiting Agen between Thursday, 25<sup>th</sup> and Monday, 29<sup>th</sup> August 2016 and requested the Town Council's assistance towards travelling costs by way of a grant.

**RESOLVED** – that in accordance with the grant guidelines already set for Twinning Exchanges that a grant of £1,000 be made to New Dock Stars R.F.C.

## **6. TWINNING EXCHANGE**

Further to Minute No. 10 of the Committee meeting held on 20<sup>th</sup> April 2015, members considered the Town Clerk's verbal report which informed members that an invitation had been received for Llanelli to be represented again this year in their annual Prune Show. The invitation was to the Town Mayor, Leader of the Council and an Officer together with a small delegation from Coleg Sir Gâr to manage a stand featuring Welsh produce.

**RESOLVED** – that the Town Mayor, Leader of the Council and Community Development Officer be authorised to attend and that the Council contributes to the costs of the Coleg Sir Gâr representatives that will be working on the Llanelli stand.

The Meeting concluded at 6.20 p.m.