

Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,
Sgwâr Neuadd y Dref,
LLANELLI,
Sir Gaerfyrddin,
SA15 3DD.



The Old Vicarage,
Town Hall Square,
LLANELLI,
Carmarthenshire,
SA15 3DD.

D. Gary Jones, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352
Ffacs/Fax: (01554) 770376

Ebost/Email: enquiries@llanellitowncouncil.gov.uk
Gwefan/Website: www.llanellitowncouncil.gov.uk

Eich Cyf:
Your Ref:

Fy Nghyf
My Ref: TC/ATJ

Dyddiad
Date: 20.06.18

TO: MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE

Dear Councillor,

You are hereby summoned to attend a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** OF LLANELLI TOWN COUNCIL to be held at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI ON **MONDAY, 25TH JUNE 2018 AT 6.00 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'D. Gary Jones'.

Town Clerk.

AGENDA

1. To receive apologies for absence

2. To receive members' declarations of interest

Pro-forma to be circulated and completed as appropriate.

3. Financial Report

To receive financial report for the period 1st April – 31st May 2018 (copy herewith).

4. Stadium Improvements

To consider the Town Clerk's report (copy herewith).

NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.

5. Stebonheath Social Club Lease

To consider the Town Clerk's report (copy herewith).

MEMBERS: Councillors Mrs. S.A. Curry (Chairman) (Deputy Town Mayor), M.D. Cranham, D.Ll. Darkin (Town Mayor), J.S. Edmunds, M.P. Edmunds (Vice-Chairman), J.P. Jenkins, J.E. Jones, C. Griffiths, W.J. Lemon, Ms. S. Najmi, J.P. (Leader of the Council), P.T. Warlow.

c.c. Lewis Partnership Ltd., Consultant Architects.

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Dyddiad
Date: 20.06.18

AT: AELODAU PWYLLGOR DATBLYGU STEBONHEATH

Annwyl Gynghorydd,

Gelwir chwi drwy hyn i gyfarfod **PWYLLGOR DATBLYGU STEBONHEATH** CYNGOR TREF LLANELLI a gynhelir yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN NESAF, 28^{AIN} MEHEFIN 2018 AM 6.00 O'R GLOCH.**

Yn gywir,

Handwritten signature of D. Gary Jones in black ink.

Clerc y Dref

AGENDA

- I dderbyn ymddiheuriadau am absenoldeb**
- I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- Adroddiad Ariannol**

I dderbyn adroddiad ariannol am y cyfnod 1^{af} Ebrill – 31^{ain} Mai 2018 (copi'n amgaeedig).

- Gwelliannau Stadiwm**

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig)

NODER: MAE'R ADRODDIADAU AR YR EITEMAU NESAF YN CYNWYS MANYLION CYFRINACHOL. OS BYDD Y CYNGOR YN PENDERFYNU YN ÔL ADRAN 1(2) DEDDF CYRFF CYHOEDDUS (MYNEDIAD I GYFARFODYDD) 1960 I DRAFOD YR EITEMAU YN ANGHYHOEDDUS, BYDD RHAID I'R CYHOEDD ADAEL Y CYFARFOD TRA BOD Y CYNGOR YN EU TRIN.

- Prydles Clwb Cymdeithasol Stebonheath**

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig).

AELODAU:- Cynghorwyr Mrs. S.A. Curry (Cadeirydd) (Dirprwy Faer y Dref), M.D. Cranham, D.Ll. Darkin (Maer y Dref), J.S. Edmunds, M.P. Edmunds (Is-Gadeirydd), J.P. Jenkins, J.E. Jones, C. Griffiths, W.J. Lemon, Ms. S. Najmi, J.P. (Arweinydd y Cyngor) a P.T. Warlow.

Copi: Partneriaeth Lewis Cyf., Penseiri Ymgynghorol.

Month No : 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>STEBONHEATH PARK</u>						
401	<u>STEBONHEATH PARK</u>					
4001	Salaries and Wages	29,609	4,925	30,500	25,575	25,575
4003	Training	380	0	500	500	500
4006	Expenses Claimed	0	0	75	75	75
4012	Rates	12,600	12,979	13,000	22	22
4013	Water Charges	3,288	0	3,500	3,500	3,500
4014	Gas	45	-160	1,000	1,160	1,160
4015	Electricity	3,018	149	3,000	2,851	2,851
4016	Cleaning Materials	445	127	500	373	373
4017	Refuse Disposal/Litter Picking	188	198	1,000	803	803
4018	Health & Safety	830	260	750	490	490
4020	Miscellaneous Expenditure	0	0	5,000	5,000	5,000
4021	Telephone/Fax/Alarms	126	21	130	109	109
4026	Subscriptions	40	0	0	0	0
4029	Internet	288	48	300	252	252
4033	Sponsorship	1,550	0	1,600	1,600	1,600
4034	Marketing	178	0	200	200	200
4041	Out of Hours Charges	0	0	100	100	100
4042	Equipment Maintenance	4,056	60	4,000	3,940	3,940
4043	Pitch Maintenance	5,076	1,387	5,000	3,613	3,613
4045	Repairs & Renewals	9,281	297	6,000	5,703	5,703
4046	Furniture/Equipment	824	188	1,000	812	812
4048	Fuel & Oil	720	146	700	554	554
4059	Professional Fees	1,115	281	500	220	220
4061	Licences etc	146	147	150	3	3
	STEBONHEATH PARK :- Expenditure	73,803	21,052	78,505	57,453	0
1004	Rent Received - Social Club	10,000	0	10,000	-10,000	0
1005	Rent Received - A.F.C.	4,560	160	5,000	-4,840	0
1006	Rent Received - Raiders	3,300	660	3,300	-2,640	0
1011	Hirings	2,975	1,365	2,750	-1,385	0
1081	Insurance Charges Recovered	811	630	850	-220	0
1099	Miscellaneous Income	653	0	2,000	-2,000	0
	STEBONHEATH PARK :- Income	22,299	2,815	23,900	-21,085	
	Net Expenditure over Income	51,504	18,238	54,605	36,367	
409	<u>ST P CAPITAL PROJS</u>					
4801	Tfr to Earmarked Reserves	7,887	0	0	0	0

Month No : 2

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4802	Tfr from Earmarked Reserves	-20,387	0	0	0		0
4941	Stebonheath Improvements	27,185	0	15,000	15,000		15,000
	ST P CAPITAL PROJS :- Expenditure	<u>14,685</u>	<u>0</u>	<u>15,000</u>	<u>15,000</u>	<u>0</u>	<u>15,000</u>
	Net Expenditure over Income	<u>14,685</u>	<u>0</u>	<u>15,000</u>	<u>15,000</u>		
	STEBONHEATH PARK :- Expenditure	88,488	21,052	93,505	72,453	0	72,453
	Income	22,299	2,815	23,900	-21,085		
	Net Expenditure over Income	<u>66,189</u>	<u>18,238</u>	<u>69,605</u>	<u>51,367</u>		

TO: ALL MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE
DATE OF MEETING: 25TH JUNE 2018

STEBONHEATH PARK FAW GROUND IMPROVEMENT WORKS 2018

As a result of Llanelli Town A.F.C.'s promotion to the Welsh Premier League there are a number of ground improvements required in order for the ground to qualify for Premier League status. These are as follows:-

Covered Disabled Viewing Area

The need for a covered disabled viewing area has previously been raised by the West Wales Raiders rugby league team. As a result a scheme was produced by Lewis Partnership Ltd. and an application submitted for funding to the National Lottery for the works which was unsuccessful. However, the Football Association of Wales (FAW) have agreed to meet this cost of approximately £6,500 plus vat and following the approval of the Chair and Vice-Chair of the Committee the works have been progressed with a planning application being submitted. The planning application was received by the Planning, Licensing and Consultation committee for consideration last week.

Floodlights

I refer to Minute No. 15 of the Committee meeting held on 22nd January 2018, where members authorised the upgrade of the floodlights

The works were to be undertaken by R.T. Electrics Ltd. and these were completed in February 2018 with the replacement of 15 lamps which were not operational, together with the control gear, ballasts, capacitors and ignitors.

The work totalled £4,684.75 plus vat which fell between the estimated budget of £4-£5,000.

The floodlights have since been surveyed for the FAW to ascertain whether the lux output of the floodlights was above 500 lux, a requirement for the ground being eligible for Premier league status. The level was below 500, this was due to natural degradation of lighting units at around 10% per year. The remaining lighting units are therefore due for replacement (in total around 30 units) however, it has been confirmed that the required upgrade will be met in full by the FAW.

Covered Seating

Another Welsh Premier League requirement is the need to have 500 seats covered. Unfortunately the main grandstand has 488 covered seats following the council's decision to remove nearly 200 seats to reduce the number to below 500 seats so that the grandstand would not be subject to the Fire Safety and Safety of Places of Sports Grounds Act 1987 (Minute No. 15 of the Committee meeting held on 10th November 2015 refers).

There are two options available:-

- (1) Replacing 12 seats from the current stock of seats that were removed at a cost of £200 plus vat. However, this will bring the stand back under the aforementioned Act, or
- (2) Erecting a cover over part of the uncovered stand at an estimated cost of £13,000 plus vat. This would entail covering 4 rows of 23 seats in the section furthest away from the media suite. Further prices for alternative options have also been requested.

Disabled Car Park Spaces

There is a requirement to have two disabled car parking spaces within the car park. These are to be located between the media suite entrance and the disabled viewing area entrance (door nearest the car park entrance). This has been costed at £600.00 plus VAT.

New Machinery

Also as part of the improvement budget made available by the FAW the council has been able to purchase four items of machinery namely a rubber drag mat, folding brush unit, deep mounted splitter and mounted sorrel roller and spiker at a cost of £2,926.30 plus vat with 70% of the cost being met by the FAW. Approval was given to the purchase by the Chair and Vice-Chair of the Committee.

RECOMMENDATIONS

- (1) - that the actions taken by the Chair and Vice-Chair in respect of the covered disabled viewing area are endorsed and approved and that the council now undertake a new tender process.
- (2) - that the floodlight works undertaken by R.T. Electrics be endorsed and approved.
- (3) - that the floodlight upgrade works to be carried out by the FAW be approved.
- (4) – that the provision of disabled car parking spaces are approved.
- (5) - that the actions taken by the Chair and Vice-Chair in respect of the new machinery are endorsed and approved.

I await the Committee's decision

D. Gary Jones
Town Clerk

June 2018.