

# Cyngor Tref Llanelli - Llanelli Town Council

Yr Hen Ficerdy,  
Sgwâr Neuadd y Dref,  
LLANELLI,  
Sir Gaerfyrddin,  
SA15 3DD.



The Old Vicarage,  
Town Hall Square,  
LLANELLI,  
Carmarthenshire,  
SA15 3DD.

**D. Gary Jones**, *Clerc y Dref/Town Clerk*

Ffôn/Tel: (01554) 774352  
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Ebost/Email: [enquiries@llanellitowncouncil.gov.uk](mailto:enquiries@llanellitowncouncil.gov.uk)  
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*Eich Cyf:*  
*Your Ref:*

*Fy Nghyf*  
*My Ref:* TC/ATJ

*Dyddiad*  
*Date:* 16.01.18

**TO: MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE**

Dear Councillor,

You are hereby summoned to attend a Meeting of the **STEBONHEATH DEVELOPMENT COMMITTEE** OF LLANELLI TOWN COUNCIL to be held at THE OLD VICARAGE, TOWN HALL SQUARE, LLANELLI ON **MONDAY, 22<sup>ND</sup> JANUARY 2018 AT 5.45 P.M.**

Yours faithfully,

A handwritten signature in black ink, appearing to read 'D. Gary Jones'.

Town Clerk.

**AGENDA**

**1. To receive apologies for absence**

**2. To receive members' declarations of interest**

Pro-forma to be circulated and completed as appropriate.

**3. Financial Report**

To receive financial report for the period 1<sup>st</sup> April – 31<sup>st</sup> December 2017 (copy herewith).

**4. Stadium Floodlighting**

To consider the Administrative Officer's report (copy herewith) – Minute No. 8 of the Committee meeting held on 26<sup>th</sup> September 2017 refers.

/Cont.d.....

**NOTE: THE REPORTS RELATING TO THE FOLLOWING ITEMS CONTAIN CONFIDENTIAL DETAILS. IF THE COUNCIL RESOLVES PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO CONSIDER THE ITEM IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING THEIR CONSIDERATION OF THEM.**

**5. Stebonheath Park Lease**

To consider the Town Clerk's report (copy herewith).

**6. Stadium Emergency Lighting**

To consider the Administrative Officer's report (copy herewith).

**MEMBERS:** Councillors J.S. Edmunds (Town Mayor)(Chairman), M.D. Cranham, J.P., Ms. S.A. Curry, D.Ll. Darkin, J.P. Jenkins, J.E. Jones, J.P., C. Griffiths, W.J. Lemon (Vice-Chairman), Ms. S. Najmi, J.P. (Leader of the Council), P.T. Warlow, Mrs. J. Williams.

c.c. Lewis Partnership Ltd., Consultant Architects.

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*Dyddiad*  
*Date:* 16.01.18

## **AT: AELODAU PWYLLGOR DATBLYGU STEBONHEATH**

Annwyl Gynghorydd,

Gelwir chwi drwy hyn i gyfarfod **PWYLLGOR DATBLYGU STEBONHEATH CYNGOR TREF LLANELLI** a gynhelir yn **YR HEN FICERDY, SGWÂR NEUADD Y DREF, LLANELLI, DDYDD LLUN NESAF, 22<sup>AIN</sup> IONAWR 2018 AM 5.45 O'R GLOCH.**

Yn gywir,

A handwritten signature in black ink, appearing to read 'D. Gary Jones'.

Clerc y Dref

## **AGENDA**

- 1. I dderbyn ymddiheuriadau am absenoldeb**
- 2. I dderbyn datganiadau buddiant yr aelodau**

Dosberthir ffurflen datganiad i'w llenwi ar ddechrau'r cyfarfod.

- 3. Adroddiad Ariannol**

I dderbyn adroddiad ariannol am y cyfnod 1<sup>af</sup> Ebrill – 31<sup>ain</sup> Rhagfyr 2017 (copi'n amgaeedig).

- 4. Llifoleuadau Stadiwm**

I ystyried adroddiad y Swyddog Gweinyddol (copi'n amgaeedig) - Mae Cofnod Rhif 8 cyfarfod y Pwyllgor a gynhaliwyd ar 26<sup>ain</sup> Medi 2017 yn cyfeirio at.

/Parhâd.....

**NODER: MAE'R ADRODDIADAU AR YR EITEMAU NESAF YN CYNNWYS MANYLION CYFRINACHOL. OS BYDD Y CYNGOR YN PENDERFYNU YN ÔL ADGAN 1(2) DEDDF CYRFF CYHOEDDUS (MYNEDIAD I GYFARFODYDD) 1960 I DRAFOD YR EITEMAU YN ANGHYHOEDDUS, BYDD RHAI I'R CYHOEDD ADAEL Y CYFARFOD TRA BOD Y CYNGOR YN EU TRIN.**

**5. Prydles Parc Stebonheath**

I ystyried adroddiad Clerc y Dref (copi'n amgaeedig).

**6. Goleuadau Brys y Stadiwm**

I ystyried adroddiad y Swyddog Gweinyddol (copi'n amgaeedig).

**AELODAU:-** Cynghorwyr J.S. Edmunds (Maer y Dref)( Cadeirydd), M.D. Cranham, J.P., Ms. S.A. Curry, D.Ll. Darkin, J.P. Jenkins, J.E. Jones, J.P., C. Griffiths, W.J. Lemon (Is-Gadeirydd), Ms. S. Najmi, J.P., P.T. Warlow, Mrs. J. Williams (Arweinydd y Cyngor).

**Copi:** Partneriaeth Lewis Cyf., Penseiri Ymgynghorol.

Month No : 9

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<b><u>STEBONHEATH PARK</u></b>							
<b>401</b>	<b>STEBONHEATH PARK</b>						
4001	Salaries and Wages	29,289	22,207	30,500	8,293		8,293
4003	Training	0	380	750	370		370
4006	Expenses Claimed	0	0	75	75		75
4012	Rates	12,272	12,600	13,000	400		400
4013	Water Charges	3,998	2,146	5,000	2,854		2,854
4014	Gas	952	-447	1,500	1,947		1,947
4015	Electricity	3,344	1,680	3,000	1,320		1,320
4016	Cleaning Materials	514	185	500	315		315
4017	Refuse Disposal	290	94	350	256		256
4018	Health & Safety	500	565	750	185		185
4020	Miscellaneous Expenditure	0	0	3,750	3,750		3,750
4021	Telephone/Fax/Alarms	126	95	135	41		41
4029	Internet	288	216	300	84		84
4033	Sponsorship	515	1,150	1,350	200		200
4034	Marketing	0	178	500	322		322
4042	Equipment Maintenance	2,736	2,377	3,000	623		623
4043	Pitch Maintenance	8,895	3,983	5,000	1,017		1,017
4045	Repairs & Renewals	8,625	4,175	6,000	1,825		1,825
4046	Furniture/Equipment	882	771	3,000	2,229		2,229
4048	Fuel & Oil	869	549	1,000	451		451
4059	Professional Fees	4,604	1,115	1,000	-115		-115
4061	Licences etc	146	146	150	5		5
4802	Tfr from Earmarked Reserves	-2,370	0	0	0		0
	STEBONHEATH PARK :- Expenditure	<b>76,476</b>	<b>54,162</b>	<b>80,610</b>	<b>26,448</b>	<b>0</b>	<b>26,448</b>
1004	Rent Received - Social Club	10,000	7,500	10,000	-2,500		0
1005	Rent Received - A.F.C.	4,975	2,835	5,000	-2,165		0
1006	Rent Received - Raiders	3,300	2,970	4,000	-1,030		0
1011	Hirings	2,717	2,765	2,500	265		0
1081	Insurance Charges Recovered	768	0	800	-800		0
1099	Miscellaneous Income	601	653	300	353		0
	STEBONHEATH PARK :- Income	<b>22,361</b>	<b>16,723</b>	<b>22,600</b>	<b>-5,877</b>		
	<b>Net Expenditure over Income</b>	<b>54,114</b>	<b>37,439</b>	<b>58,010</b>	<b>20,571</b>		
<b>409</b>	<b>ST P CAPITAL PROJJS</b>						
4059	Professional Fees	3,320	0	0	0		0
4801	Tfr to Earmarked Reserves	50,000	0	0	0		0

Month No : 9

## Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4802	Tfr from Earmarked Reserves	-24,954	-20,387	0	20,387		20,387
4941	Stebonheath Improvements	54,343	22,500	15,000	-7,500		-7,500
	ST P CAPITAL PROJS :- Expenditure	<b>82,709</b>	<b>2,114</b>	<b>15,000</b>	<b>12,887</b>	<b>0</b>	<b>12,887</b>
	<b>Net Expenditure over Income</b>	<b>82,709</b>	<b>2,114</b>	<b>15,000</b>	<b>12,887</b>		
	STEBONHEATH PARK :- Expenditure	<b>159,185</b>	<b>56,276</b>	<b>95,610</b>	<b>39,334</b>	<b>0</b>	<b>39,334</b>
	Income	<b>22,361</b>	<b>16,723</b>	<b>22,600</b>	<b>-5,877</b>		
	<b>Net Expenditure over Income</b>	<b>136,824</b>	<b>39,553</b>	<b>73,010</b>	<b>33,457</b>		

**TO: ALL MEMBERS OF THE STEBONHEATH DEVELOPMENT COMMITTEE**

**DATE OF MEETING: 22<sup>ND</sup> JANUARY 2018**

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## **Stadium Floodlighting**

### **Introduction**

Further to Minute No. 8 of the Committee meeting held on 26<sup>th</sup> September 2017, members will recall that following assessment, it was noted that 15 floodlight units (mainly lower units) stationed on the pillars around the pitch were not operational. The Town Council requested assessments to be carried out by its two electrical contractors. Both companies assessed the lighting units as requiring replacement.

The suggested cost of these works including provision of ‘cherry picker’ would be of the order of £4,000 - £5,000. Both companies cautioned that this would be the cost of direct replacement, should further works be required, further expenditure may be necessary.

### **Requirements**

Members will be aware that two sports teams play at the stadium being Llanelli AFC (Football) and West Wales Raiders (Rugby League). Both clubs are ambitious for future promotions into higher leagues. International fixtures for both sports have also been undertaken from the ground.

It was therefore agreed that consideration should be taken of the likely lighting levels required for the standard of sporting competition undertaken at the ground. The findings are as follows:

### **Union of European Football Associations (UEFA)**

UEFA provide a detailed illuminance guide that breaks different categories of matches down across illuminance requirements as follows:

<b>Type of match</b>	<b>UEFA illuminance level</b>	<b>Average horizontal illuminance required</b>
UEFA EURO	Elite level A	➤ 2,000 Lux
UEFA Champions League final	Elite level A	➤ 2,000 Lux
UEFA Europa League final	Elite level A	➤ 2,000 Lux
UEFA Champions League: group stage to semi-finals	Level A	➤ 1,500 Lux
UEFA Super Cup final	Level A	➤ 1,500 Lux
UEFA Women’s EURO	Level B	➤ 1,400 Lux
UEFA European Under-21 Championship: Final tournament	Level B	➤ 1,400 Lux
UEFA Champions League: Play-offs	Level B	➤ 1,400 Lux

UEFA Europa League: group stage to semi-finals	Level B	➤ 1,400 Lux
UEFA European Football Championship: qualifying matches	Level B	➤ 1,400 Lux
UEFA Champions League: third qualifying round	Level C	➤ 1,200 Lux
UEFA Europa League: third qualifying round and play-offs	Level C	➤ 1,200 Lux
UEFA Champions League: second qualifying round	Level C	➤ 1,200 Lux
UEFA European Under-21 Championship: qualifying matches	Level C	➤ 1,200 Lux
UEFA Champions League: first and second qualifying rounds	Level D	➤ 800 Lux
UEFA Europa League: First and second qualifying rounds	Level D	➤ 800 Lux
Youth and Women's Competitions: Qualifying rounds, group- stage and knock-out rounds (excluding final(s))	Level D	➤ 800 Lux
Non-broadcast matches	➤ 350 lux	➤ 350 Lux

Considering the level of matches played at Stebonheath against the categories above, it is likely (without a dramatic change in Llanelli AFC playing level or change in the type of internationals staged at Stebonheath) that the highest requirement for UEFA sanctioned matches would likely be Level D.

### **Football Association of Wales (FAW)**

The FAW operates a Club Licensing arrangement depending upon the level each individual club is playing.

FAW Tier 1 License (Welsh Premier)	A criteria	➤ 500 Lux
FAW Tier 2 License (2 <sup>nd</sup> Tier Welsh League)	B Criteria	➤ 250 Lux

Considering the current playing level of Llanelli AFC and future direction of the club, it is likely that the A Criteria should be the requirement under the FAW lighting guide.



## **Rugby Football League (RFL)**

The RFL Provides a guide to facilities standards required at the different levels of the game.

Super League	➤ 1,200 lux (or otherwise satisfactory from time to time to the host broadcaster and the RFL)
Championship	➤ 300 lux with plan to implement 1,200 lux (or otherwise satisfactory from time to time to the host broadcaster and the RFL) if needed for broadcast
League 1	Fit to play under

The Raiders Rugby League will commence next year at League 1 Level. The standard of lighting would therefore be suggested at 300 Lux currently.

### **Overall Requirements**

It is therefore concluded that the following lighting requirements are relevant to Stebonheath Stadium

<b>Sport</b>	<b>Current Requirement</b>	<b>Rising to</b>
Football	250 – 350 Lux	500 – 800 Lux
Rugby League	300 Lux	300 Lux

### **Assessment**

In order to ensure that public money was spent most efficiently, the Town Clerk requested Bullock Consulting to provide an assessment of the current lighting columns. The report findings show the average horizontal lux level at 1m is 356 lux.

These results suggest that other than for international matches played under lights, the stadium has sufficient lighting levels for current matches played at the ground.

Depending upon the Llanelli AFC performance it is likely that repairs to bring the lighting level up to 500-800 Lux will be required. Bullock Consulting estimated that with all lights in operation a Lux level of 500 would be achieved. The likely costs of these will be of the order of £4,000 - £5,000.

### **RECOMMENDATION –**

That the Town Council instructs its electrical contractors with experience of the flood lighting system at Stebonheath (RT Electrics) to carry out the replacement of the lighting units.

I await member's instructions

Arfon Davies,  
Administrative Officer

January 2018