

LLANELLI TOWN COUNCIL

MINUTES

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LLANELLI TOWN COUNCIL

ANNUAL MEETING

1st May 2019

At the **ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli, on Wednesday, 1st May 2019 at 6.00 p.m.

PRESENT: The Town Mayor (Councillor D.Ll. Darkin)(Presiding) and, after Retirement and Election of a successor, the Town Mayor, Councillor J.E. Jones, J.P.

Councillors

Bigyn Ward

M.D. Cranham, J.P.
M.P. Edmunds
W.E. Skinner

Elli Ward

S.I. Davies

Glanymor Ward

J.E. Jones, J.P.
W.J. Lemon
J.G. Prosser
S.L. Rees
Mrs. B.A.L. Roberts

Lliedi Ward

C. Griffiths
Mrs. S.J. Griffiths
Ms. S. Najmi, J.P.
(Leader of the Council)
P.T. Warlow
Mrs. J. Williams

Tyisha Ward

Ms. S.A. Curry (Deputy Town Mayor)
T. Davies
A.S.J. McPherson

APOLOGIES: Councillors Ms. L.A. Edmunds and J.P. Jenkins.

1. ELECTION OF TOWN MAYOR

Prior to proceeding with the business of the Meeting, the Town Mayor (Councillor D.Ll. Darkin) delivered his Valedictory Address, outlining Council and Mayoral activities undertaken during the previous twelve months. He extended to Members and Officers of the Town Council his sincere thanks and appreciation for the valuable support which had been afforded to him during his mayoral year.

The next business of the Meeting, that of the election of Town Mayor, was then taken.

Upon the;

Proposition of Councillor Ms. S. Najmi, J.P. (Leader of the Council), and

Seconded by Councillor Mrs. J. Williams, it was

UNANIMOUSLY RESOLVED - that Councillor J.E. Jones, J.P. be hereby appointed, Town Mayor to hold office for the ensuing year.

2. TOWN MAYOR'S ACCEPTANCE AND ACKNOWLEDGEMENT

The Town Mayor (Councillor J.E. Jones, J.P.) thereupon made his Declaration of Acceptance of Office, thanked Members of the Council for the honour conferred upon him, and then took the Chair.

3. APPOINTMENT OF DEPUTY TOWN MAYOR

Upon the;

Proposition of Councillor S.L. Rees and

Seconded by Councillor S.I. Davies, it was

UNANIMOUSLY RESOLVED - that Councillor M.D. Cranham, J.P. be appointed Deputy Town Mayor.

Councillor Cranham expressed his thanks for his appointment.

4. VOTE OF THANKS TO THE IMMEDIATE PAST TOWN MAYOR

The Town Mayor (Councillor J.E. Jones J.P.) on behalf of the Town Council expressed his appreciation for the services rendered by the Immediate Past Town Mayor (Councillor D.Ll. Darkin).

5. PRESENTATION

The Town Mayor (Councillor J.E. Jones J.P.) presented the Immediate Past Town Mayor with his Ex-Mayoral Medallion and engraved glassware in recognition of his service.

6. ADJOURNMENT OF MEETING

It was thereupon

UNANIMOUSLY RESOLVED - that the Meeting stand adjourned until 6.00 p.m. on Wednesday, 8th May 2019, at The Old Vicarage, Town Hall Square, Llanelli.

The Meeting concluded at 7.00 p.m.

LLANELLI TOWN COUNCIL

ADJOURNED ANNUAL MEETING

8th May 2019

At the **ADJOURNED ANNUAL MEETING** of **LLANELLI TOWN COUNCIL** held at The Old Vicarage, Town Hall Square, Llanelli on Wednesday, 8th May 2019 at 6.00 p.m.

PRESENT: Councillor J.E. Jones, J.P. (Town Mayor)(Presiding)

Councillors

Bigyn Ward

M.D. Cranham, J.P.
(Deputy Town Mayor)
J.S. Edmunds
Ms. L.A. Edmunds
W.E. Skinner

Elli Ward

D.Ll. Darkin
S.I. Davies
J.P. Jenkins

Glanymor Ward

W.J. Lemon
J.G. Prosser
S.L. Rees
Mrs. B.A.L. Roberts

Lliedi Ward

Mrs. S.J. Griffiths
Ms. S. Najmi, J.P.
(Leader of the Council)
P.T. Warlow
Mrs. J. Williams

Tyisha Ward

Ms. S.A. Curry
T. Davies
A.S.J. McPherson

APOLOGIES: Councillors M.P. Edmunds and C. Griffiths.

7. TOWN MAYOR'S CADET

Further to Minute No. 7 of the Adjourned Annual meeting held on 3rd May 2018, the Town Mayor presented the Town Mayor's Cadet 2019 badge and certificate to Cadet Staff Sergeant Rhidian Rees-Jones from Dyfed Army Cadet Force.

Following the presentation and photograph opportunity the Town Mayor's Cadet withdrew from the meeting.

8. MAYORAL ANNOUNCEMENT

The Town Mayor (Councillor J.E. Jones, J.P.) extended a warm welcome to all Council members to the Adjourned Annual Meeting.

9. VERIFICATION AND CONFIRMATION OF MINUTES

RESOLVED – that the following minutes of the Town Council, its committees and joint committees (prints of which having been previously circulated to members) be taken as read, and the same are hereby verified, received and confirmed respectively:-

Llanelli Joint Burial Committee	13 th March 2019
Llanelli Town Council	3 rd April 2019
Planning, Licensing and Consultation Committee	8 th April 2019
Ex-Town Mayors' Committee	15 th April 2019
Building and Finance Committee	15 th April 2019

10. APPOINTMENT OF STANDING COMMITTEES, COMMITTEES AND JOINT COMMITTEES 2019/2020

RESOLVED – that the following Standing Committees, Committees, Sub-Committees and Joint Committees be appointed to serve for the ensuing year:-

Planning, Licensing and Consultation Committee: (12 Members)

Councillors: D.Ll. Darkin, S.I. Davies, M.P. Edmunds, C. Griffiths, Mrs. S.J. Griffiths, J.P. Jenkins, J.E. Jones (Town Mayor), A.S.J. McPherson, Ms. S. Najmi, C.A. Reed, S.L. Rees, P.T. Warlow

Building and Finance Committee: (12 Members)

Councillors: M.D. Cranham (Deputy Town Mayor), Mrs. S.A. Curry, T. Davies, J.S. Edmunds, Ms. L.A. Edmunds, J.P. Jenkins, W.J. Lemon, Ms. S. Najmi (Leader of the Council), J.G. Prosser, Mrs. B.A.L. Roberts, W.E. Skinner, Mrs. J. Williams.

Stebonheath Development Committee: (12 Members)

Councillors: M.D. Cranham (Deputy Town Mayor), D.Ll. Darkin, T. Davies, J.S. Edmunds, Ms. L.A. Edmunds, M.P. Edmunds, J.E. Jones (Town Mayor), C. Griffiths, W.J. Lemon, S.L. Rees, W.E. Skinner, P.T. Warlow.

Selwyn Samuel Centre Committee: (12 Members)

Councillors: S.I. Davies, T. Davies, Ms. L.A. Edmunds, M.P. Edmunds, Mrs. S.J. Griffiths, J.P. Jenkins, A.S.J. McPherson, Ms. S. Najmi (Leader of the Council), C.A. Reed, S.L. Rees, W.E. Skinner, Mrs. J. Williams.

Llanelly House Committee: (8 Members)

Councillors: S.I. Davies, T. Davies, J.S. Edmunds, J.P. Jenkins, Ms. S. Najmi (Leader of the Council), Mrs. B.A.L. Roberts, P.T. Warlow, Mrs. J. Williams.

Town Twinning Committee: (11 Members)

Councillors: M.D. Cranham (Deputy Town Mayor), D.Ll. Darkin, S.I. Davies, J.S. Edmunds, Ms. L.A. Edmunds, Mrs. S.J. Griffiths, W.J. Lemon, Ms. S. Najmi (Leader of the Council), Mrs. B.A.L. Roberts, S.L. Rees, W.E. Skinner.

Establishment Committee: (10 Members)

Councillors: M.D. Cranham (Deputy Town Mayor), D.Ll. Darkin, J.S. Edmunds, Ms. L.A. Edmunds, J.P. Jenkins*, J.E. Jones (Town Mayor), W.J. Lemon, Ms. S. Najmi (Leader of the Council), Mrs. B.A.L. Roberts, Mrs. J. Williams*.
(* - Complaints Panel Member)

Ex-Town Mayors' Committee:

Councillors: D.Ll. Darkin, J.S. Edmunds, J.P. Jenkins, W.J. Lemon, Mrs. S. Najmi, J.P. (Leader of the Council), W.E. Skinner, Mrs. J. Williams.

Well-Being of Future Generation Working Group: (12 Members)

Councillors: D.Ll. Darkin, J.S. Edmunds, C. Griffiths, Mrs. S.J. Griffiths, J.P. Jenkins, W.J. Lemon, Ms. S. Najmi (Leader of the Council), C.A. Reed, S.L. Rees, Mrs. B.A.L. Roberts, P.T. Warlow, Mrs. J. Williams.

Llanelli Joint Burial Advisory Committee: (5 Members)

Councillors: D.Ll. Darkin, J.S. Edmunds, Mrs. S.J. Griffiths, Ms. S. Najmi, Mrs. B.A.L. Roberts.

Parc Howard Collaboration Group: (4 Members)

Councillors: S.I. Davies, J.S. Edmunds, Ms. S. Najmi (Leader of the Council), Mrs. J. Williams.

Llanelli Traffic Management Working Group: (4 Members)

Councillors: S.I. Davies, T. Davies, W.J. Lemon, P.T. Warlow.

11. APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES 2019-2020

RESOLVED – that, each Committee having separately determined, the following members be appointed to serve as Chairmen and Vice-Chairmen of the respective Committees set out below for the ensuing year.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

Chairman: Councillor S.I. Davies

Vice-Chairman: Councillor C. Griffiths

BUILDING AND FINANCE COMMITTEE

Chairman: Councillor J.S. Edmunds

Vice-Chairman: Councillor T. Davies

STEBONHEATH DEVELOPMENT COMMITTEE

Chairman: Councillor M.P. Edmunds

Vice-Chairman: Councillor M.D. Cranham (Deputy Town Mayor)

SELWYN SAMUEL CENTRE COMMITTEE

Chairman: Councillor Ms. L.A. Edmunds

Vice-Chairman: Councillor Mrs. S.J. Griffiths

LLANELLY HOUSE COMMITTEE

Chairman: Councillor J.S. Edmunds

Vice-Chairman: Councillor Ms. S. Najmi (Leader of the Council)

TOWN TWINNING COMMITTEE

Chairman: Councillor Mrs. B.A.L. Roberts

Vice-Chairman: Councillor W.J. Lemon

ESTABLISHMENT COMMITTEE

Chairman: Leader of the Council
Vice-Chairman: Deputy Leader of the Council

EX-TOWN MAYORS' COMMITTEE:

Chairman: Councillor Mrs. J. Williams
Vice-Chairman: Councillor J.P. Jenkins

WELL-BEING OF FUTURE GENERATION WORKING GROUP

Chairman: Councillor S.L. Rees
Vice-Chairman: Councillor Mrs. B.A.L. Roberts

LLANELLI JOINT BURIAL ADVISORY COMMITTEE

Chairman: Councillor Mrs. B.A.L. Roberts
Vice-Chairman: To be nominated by LRC

LLANELLI TRAFFIC MANAGEMENT WORKING GROUP

Chairman: Councillor W.J. Lemon
Vice-Chairman: Councillor S.I. Davies

12. REPRESENTATION ON OUTSIDE BODIES

RESOLVED – that the representatives to serve on the undermentioned Outside Bodies for the ensuing year be as follows:-

Business Improvement District Steering Group

Town Clerk (Observer)

**Carmarthenshire County Council - Education Authority
Schools Governing Bodies**

- | | |
|------------------------------|--------------------------------|
| (1) Bigyn C.P. School: | Councillor Ms. S.A. Curry |
| (2) Old Road C.P. School: | Councillor Mrs. S.J. Griffiths |
| (3) Ysgol Pen Rhos: | Councillor A.S.J. McPherson |
| (4) Ysgol Maes y Morfa: | Councillor S.L. Rees |
| (5) Stebonheath C.P. School: | Councillor C.A. Reed |
| (6) Ysgol Gymraeg Dewi Sant: | Councillor D.Ll. Darkin |
| (7) Pentip Voluntary School: | Councillor J.P. Jenkins |
| (8) Penygaer C.P. School: | Councillor P.T. Warlow |

Friends of Llanelli Museum

Councillor M.D. Cranham, J.P. (Deputy Town Mayor)

Heart of Wales Line Travellers Association

Councillor S.L. Rees

Llanelli Town Centre Task Force

Leader of the Council (Deputy to Substitute) and Town Clerk

Llanelli and District Civic Society

Councillor Mrs. B.A.L. Roberts

Llanelli and District Fairtrade Group

Councillor J.S. Edmunds

Llanelli and District Talking Newspaper Association

Councillors S.I. Davies and P.T. Warlow

Llanelli and District Twinning Association

Chair for time being of Town Council's Twinning Committee

Llanelli and District Shopmobility

Councillor S.I. Davies

Llanelli Chamber of Trade and Commerce

Councillor S.I. Davies

Llanelli Community Partnership

Councillors Mrs. J. Williams and S.I. Davies

Llanelli Deaf Club

Councillor Ms. S. Najmi (Leader of the Council)

Llanelli Flood Forum

Councillors D.Ll. Darkin and C. Griffiths

Llanelli Railway Goods Shed Committee

Councillor T. Davies

Llanelli Railway Strike Riots 1911 Centenary Commemorative Committee

Councillors J.E. Jones (Town Mayor) and S.L. Rees

Menter Cwm Gwendraeth / Llanelli

Councillor Ms. S. Najmi (Leader of the Council)

National Association of Councillors

- (1) Leader of the Council,
- (2) Deputy Leader of the Council
- (3) Councillor S.I. Davies

New Dock Tenants and Residents Association

Councillors S.L. Rees, Mrs. B.A.L. Roberts and W.J. Lemon

One Voice Wales

Area Committee – Councillors Mrs. S.J. Griffiths and Ms. S. Najmi, J.P. (Leader of the Council)

Larger Councils Committee - Councillor Ms. S. Najmi, J.P. (Leader of the Council)

Parc Howard Association

Councillors D.Ll. Darkin, S.I. Davies, Mrs. S.J. Griffiths, J.P. Jenkins, Ms. S. Najmi J.P. (Leader of the Council) and P.T. Warlow.

St. Paul's Family Centre

Councillors T. Davies and Mrs. B.A.L. Roberts

Town and Community Councils Liaison Forum

Councillor Ms. S. Najmi, J.P. (Leader of the Council)

Trustees of the Charity known as the Llanelli Town Estate

All Members of the Town Council

Tŷ Bryngwyn Hospice Committee

Councillors J.S. Edmunds, Mrs. S.J. Griffiths, J.E. Jones (Town Mayor), J.G. Prosser and Mrs. B.A.L. Roberts.

In response to a request for the Leader of the Council to be added to the membership of the Business Improvement District Steering Group the Town Clerk informed members that the current Group consisted of a board of Directors to which the Town Council was an observer only and was represented by the Town Clerk.

13. PARC HOWARD, LLANELLI

PARC HOWARD COLLABORATION GROUP

Further to Minute No. 114 of the Town Council meeting held on 3rd April 2019, members received for information copies of Notes of the Parc Howard Collaboration Group meeting held on 5th March 2019 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

14. ONE VOICE WALES

The Town Clerk reported the receipt of an e-mail dated 29th April 2019, received from the Chief Executive of One Voice Wales inviting member councils to propose a maximum of two Motions for debate at the Annual General Meeting scheduled for Saturday, 5th October 2019, with the deadline being 20th June 2019 (copies having been previously circulated to members).

Councillor D.Ll. Darkin asked if the following Motion could be submitted:

"That One Voice Wales supports the fair remuneration of town and community councillors for expense incurred in the undertaking of official council duty; such that where a councillor is to be reimbursed for time taken out from work to undertake official council duty that they are reimbursed at the same rate irrespective of their earnings in their place of employment."

RESOLVED – that the proposed motion be forwarded to One Voice Wales for consideration.

15. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members):

- (1) Llanelli Railway Goods Shed Trust – Minutes of Meetings held on 9th November 2018 and 19th February 2019;
- (2) Homeless Forum – Minutes of meetings held on 18th January and 21st March 2019;
- (3) Ty Bryngwyn Hospice Trust Fundraising Committee – Minutes of meeting held on 19th March 2019;

- (4) Ymlaen Llanelli – Minutes of Meeting held on 20th March 2019;
- (5) Llanelli Traffic Management Working Group – Notes of meeting held on 26th March 2019.

FURTHER RESOLVED - that the undermentioned matters be noted (copies of which having previously been circulated by email):

- (1) One Voice Wales News Bulletin – April 2019;
- (2) Police and Crime Panel News – Carmarthenshire Edition 1st May 2019.

The Meeting concluded at 6.15 p.m.

PLANNING, LICENSING AND CONSULTATION COMMITTEE

13th May 2019

At a Meeting of the **PLANNING, LICENSING AND CONSULTATION COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 13th May 2019 at 6.00 p.m.

PRESENT: Councillors S.I. Davies (Chairman), M.D. Cranham (Deputy Town Mayor) (substitute for Cllr. J.E. Jones J.P. (Town Mayor)), D.Ll. Darkin, J.S. Edmunds (substitute for Cllr. M.P. Edmunds), Mrs. S.J. Griffiths, J.P. Jenkins, A.S.J. McPherson, Ms. S. Najmi, J.P. (Leader of the Council), S.L. Rees, Mrs. B.A.L. Roberts (substitute for Cllr. C Griffiths) and P.T. Warlow.

APOLOGIES: Councillor M.P. Edmunds, C. Griffiths and J.E. Jones J.P. (Town Mayor).

1. TOWN AND COUNTRY PLANNING ACT

PLANNING APPLICATIONS

Councillor D.Ll. Darkin declared a personal interest in Application Nos. S/38695 and S/38697, as the applicant was a former client and a current client respectively of his company and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion thereon.

Councillor M.D. Cranham declared an interest in Application No. S/38821 as the applicant was a close personal friend and as he considered this to be a prejudicial interest, he withdrew from the meeting prior to the discussion thereon.

The Town Clerk reported the receipt of the undermentioned applications which had been sent to the Town Council by Carmarthenshire County Council's Head of Planning for its consideration and observations.

RESOLVED – that the comments shown in column 3 hereunder be forwarded to the Head of Planning:-

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/38695 Mrs, V Bowen-Morgan, Land Adjacent to 45-47 New Road, Llanelli, SA15 3DP.	Proposed new vehicular access parking and turning area	No objection.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/38697 Lee Randall 2 Ann Street, Llanelli, SA15 1TD</p>	<p>Retrospective application for a garage replacement.</p>	<p>No objection, but members wanted to note their disappointment that the applicant had already built the garage without first seeking planning permission.</p>
<p>S/38804 Mr Jones, 4 Warner Place, Llanelli, SA15 3NW</p>	<p>Erect a conservatory to the rear elevation.</p>	<p>No objection.</p>
<p>S/38805 M&G Real Estate Ltd, Mr S Gwilliam, TK Maxx, 2a Parc Trostre Retail Park, SA14 9UY</p>	<p>Variation of condition 4 of planning permission S/11960 (to enable sale of food and drink from unit 2a)</p>	<p>No objection.</p>
<p>S/38821 RTD & Sons Ltd., c/o Richard Mark Davies, Llanelli Tyres, The Plumbing Stores, Copperworks Road, Llanelli. SA15 2EF</p>	<p>Change of use from Plumbing Stores to Tyre Centre and storage.</p>	<p>The Committee resolved that while no objections were to be raised that concern would be expressed as follows:</p> <ul style="list-style-type: none"> • That the developments described had already taken place in full or in part with vehicle related work already being carried out. • That the hours of operation of these works had been raised as a concern. It was request that this matter be taken forward in order to restrict the hours of operation as appropriate.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
<p>S/38821 RTD & Sons /Cont'd.....</p>		<ul style="list-style-type: none"> • That the application detail provided appeared limited, a request to be raised that further detail is provided prior to the application being considered.
<p>S/38822 Nationwide Building Society c/o Jonathan Morris, 47 Stepney Street, Llanelli. SA15 3QQ</p>	<p>General makeover of existing shopfront, works to include the replacement of existing fascias and projecting signs.</p>	<p>No objection.</p>
<p>S/37727 CK's Supermarkets Ltd., CK's Stores, Embankment Road, Llanelli. SA15 2BT</p>	<p>Construct new single storey warehousing block along with building a second storey extension above the existing office area with associated works to the car park and façade and perimeter fencing (total proposed area – 800 sq metres).</p>	<p>The Committee resolved that while no objections were to be raised that concern would be expressed as follows:</p> <ul style="list-style-type: none"> • A number of objections had been raised by local residents, these included issues of noise, overlooking of windows and overlooking by the car park facility. The Committee requested that these issues are fully considered prior to making a determination on this application.

Ref No. and Name and Address of Applicant (1)	Proposed Development (2)	Observations (3)
S/37727 CK's.../Cont'd.....		<ul style="list-style-type: none"> • Requests had been made for this application to be determined by Committee rather than by delegated powers. The Committee supported this request. • That the application detail provided remained limited in the view of Members, a request to be made that further detail is provided on outstanding matters prior to the application being considered.

**2. PROPOSED PROHIBITION OF WAITING AT ANY TIME –
W/5378 ROAD OFF HALL STREET, LLANELLI**

The Town Clerk reported the receipt of an email dated 24th April 2019, from the Traffic Management Section of Carmarthenshire County Council together with location plan attached (copies having been previously circulated to members).

Following complaints received regarding the indiscriminate parking of vehicles at the above location thereby causing an obstruction to vehicles and deliveries wishing to access the area at the rear of the restaurant it was proposed that a prohibition of waiting at any time at this location be implemented.

RESOLVED – that no objection be made to the proposed Order.

**3. PROPOSED PROHIBITION OF WAITING AT ANY TIME,
PROHIBITION OF LOADING AND UNLOADING AND ‘NO
STOPPING EXCEPT FOR BUSES’, WAUNLANYRAFON, LLANELLI**

The Town Clerk reported the receipt of an email dated 29th April 2019, from the Traffic Management Section of Carmarthenshire County Council together with location plan attached (copies having been previously circulated to members).

Members were advised that a request had been received for the placing of the above restrictions as currently there were no traffic orders in force with vehicles utilising the location for on-street parking thereby obstructing the existing bus bays. The placing of the above orders would aid road safety at this location and alleviate inconsiderate parking whilst allowing unhindered access to the existing bus shelter for public service vehicles.

RESOLVED – that no objection be made to the proposed Orders.

4. NAMING OF HOUSING DEVELOPMENT OFF FRONDEG TERRACE, LLANELLI

Further to Minute No. 64 of the Committee meeting held on 8th April 2019, the Town Clerk reported the receipt of a reply dated 25th April 2019, received from the Planning Services, Carmarthenshire County Council (copies having been previously circulated to members).

The email confirmed the County Council's policy that no streets were to be named after a person either present or recent past. It was also noted that this policy change had been made in 2018.

RESOLVED – that the information be noted with disappointment.

5. MATTERS FOR INFORMATION

RESOLVED – that the undermentioned matters be noted (copies of which having previously been circulated to members by email for their consideration):

- (1) Information from Carmarthenshire County Council on the temporary road closure of Christopher Street, from its junction with Mansel Street for a total distance of 43 metres in a south-westerly direction for a period of 4 weeks from Monday 22nd April.
- (2) Updated Information from Carmarthenshire County Council on the temporary road closure of rear lane of Coleshill Terrace and Coldstream street, from the 5th June for a period of 3 days.

The Meeting concluded at 6.20 p.m.

TOWN TWINNING COMMITTEE

13th May 2019

At a Meeting of the **TOWN TWINNING COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 13th May 2019 at 6.22 p.m.

PRESENT: Councillors Mrs. B.A.L. Roberts (Chair), M.D. Cranham (Deputy Town Mayor), D.Ll. Darkin, S.I. Davies, J.S. Edmunds, Mrs. S.J. Griffiths, J.P. Jenkins (Substitute for Cllr W.J. Lemon (Vice-Chair)), Ms. S. Najmi (Leader of the Council), S.L. Rees and W.E. Skinner.

APOLOGIES: Councillors Ms. L.A. Edmunds and W.J. Lemon (Vice-Chair).

1. 30TH ANNIVERSARY CELEBRATIONS

Further to Minute No. 4 of the Committee meeting held on March 2019, members considered the Principal Administrative Officer's report on the progress made for the 30th Anniversary celebrations (copies having been circulated prior to the meeting).

RESOLVED – that the draft arrangements be approved.

2. PRUNEAU SHOW 2019

Further to Minute No. 2 of the Committee meeting held on 10th September 2018, the Town Clerk reported the receipt of an invitation received from the Mayor of Agen, M. Jean Dionis du Sejour for two representatives to attend this year's Pruneau Show (copies having been previously circulated to members).

RESOLVED – that approval be given for the Town Mayor (Cllr. John E. Jones) plus an Officer to attend the annual Pruneau Show.

The Meeting concluded at 6.30 p.m.

BUILDING AND FINANCE COMMITTEE

20th May 2019

At a Meeting of the **BUILDING AND FINANCE COMMITTEE** of LLANELLI TOWN COUNCIL held at The Old Vicarage, Town Hall Square, Llanelli on Monday, 20th May 2019 at 6.00 p.m.

PRESENT: Councillors Cllr. J.S. Edmunds (Chairman), M.D. Cranham J.P. (Deputy Town Mayor), Ms. S.A. Curry, S.I. Davies (substitute for Cllr. Ms. L.A. Edmunds), T. Davies (Vice-Chairman), J.P. Jenkins, W.J. Lemon, Ms. S. Najmi, J.P. (Leader of the Council), J.G. Prosser, Mrs. B.A.L. Roberts, W.E. Skinner and Mrs. J. Williams.

APOLOGY: Councillor Ms. L.A. Edmunds.

1. FINANCIAL REPORTS

Consideration was given to the Budget Review report of the Town Clerk, Income and Expenditure report for 1st April – 30th April 2019 and payment schedule (copies having been previously circulated to members).

(1) INCOME AND EXPENDITURE

RESOLVED – that the Income and Expenditure report for the aforementioned period, in the sums of £320,182 and £155,301 respectively, be approved.

(2) ACCOUNTS FOR PAYMENT

RESOLVED – that the payment schedule showing cheque payments in respect of voucher nos. 15649 - 15696 (inclusive), in the sum of £87,867.10, and Direct Debit, BACS payments and Other Payments, in the sum of £19,988.61, £16,767.43 and £115,545.05 respectively, be approved.

2. COMMUNITY CENTRES

HIRINGS

Consideration was given to the summary schedule of hirings of all community centres during the month of April 2019 (copies having been previously circulated to members).

RESOLVED – that the information be noted.

3. COMMUNITY DEVELOPMENT OFFICER'S REPORT

Further to Minute No. 116 of the Committee meeting held on 15th April 2019, consideration was given to the written report of the Community Development Officer (copies having been previously circulated to members). The report dealt with the following:

(1) TYISHA WORKING GROUP

The Tyisha Working Group continues to meet and the Steering Group meets next on the 22nd May at Paddock Street, Community Centre. A community newsletter was sent out in early May with the final report to the County Council Executive Board in early summer.

The Tyisha Park Project is continuing to develop with a number of partner organisations involved and interested in being part of the project. The most recent meeting was held on the 8th May with confirmation of any available support expected to be received by the end of May. A full progress report will be provided to the Committee at its June meeting.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(2) COEDCAE SCHOOL WELSH BAC – 24TH MAY 2019

As part of the Town Council Citizenship programme the Town Mayor, Cllr. John E. Jones will be welcoming 40 young people from Coedcae school as part of Welsh BAC Volunteering week to the Chamber. They will have an opportunity to meet with the Mayor, understand the role the Town Council plays in the community and what democracy looks like at a local level. There will also be discussions on the changes in Wales through the Future Generations Act.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(3) TOWN CENTRE ACTIVITY

We are now entering a busy period for events in the Town Centre. To date this year there have already been a number of very successful activity days supported by the Town Council.

Events that are arranged for May and June:

- Saturday 18th May 7.30pm – Summer Nights in the Spring Gardens – Outdoor film showing of the Classic Film Grease with some old-fashioned fairground rides and activities.
- Saturday 22nd June 12pm – 4pm – The Great Get Together – A Town Centre Community Street Party, bring a plate of food and chat to your neighbour. There will also be a live link up to the Agen Great Get Together. This will be the first of its kind to be held outside the UK and celebrates the 30 Year Twinning Link between both Communities.
- Saturday 29th June – Llanelli 80s Festival and Armed Forces Day. There will be a number of activities being delivered during this weekend. Further information to follow.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5, 6 and 7 of The Wellbeing of Future Generation Act 2015

(4) UNLOVED HERITAGE PROJECT

- The Young People from the Unloved Heritage project have been working on a project at Parc Howard to unearth the dance floor adjacent the band stand that was back filled in the 1940s. The Project saw a 3 day dig with Dyfed Archeological Trust take place in January. A garden party is planned for Monday 1st July 2pm – 4pm to unveil the Heritage Face that the young people have built that will be placed in Parc Howard along with a plaque explaining the importance of the Parc Howard Dance Floor.
- Alongside this project the group have looked at the industrial heritage of both Agen and Llanelli. A visit is planned for 9 young people to travel to Agen on the 20th June 2019. The visit coincides with the 30-year anniversary celebrations of the Twinning link between our towns. It also looks to strengthen the friendships and relationships between Coedcae School and Paul Dangla School in Agen.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5, 6 and 7 of The Wellbeing of Future Generation Act 2015.

(5) SUPPORTING CANCER REHABILITATION

The project has now developed a forward work programme in conjunction with key partners, Hywel Dda Health Board, CCC and People Speak UP with a £25,000 funding application submitted to the Tesco Centenary Fund. It looks at a people centred rehabilitation project and a Cancer Cafe.

Further information will be provided to members in due course.

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(6) LLANELLI COMMUNITY PARTNERSHIP AGM

Llanelli Community Partnership held its AGM and celebration event on Tuesday 7th May. The event was well attended, with Llanelli Tenovus Sing With Us Choir performing. The Partnership continues now into its 4th year.

Confirmed Officers for the Partnership for 2019:

- Chair: Paolo Piana
- Vice Chair: Andrew Evans
- Treasurer: Marie Evans
- Secretary: Kim Darkin

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015

(7) TALL SHIPS YOUTH TRUST

As in past years the Town Council is to sponsor berths with the Tall Ships Trust for 2019. This year the Council will look at allocating the berths for individuals between the 12-15 years old and 16-25 years old age groups.

The closing date for applications was on the 7th May 2019 with the Appointments Sub-Committee responsible for the allocation of berths meeting on the afternoon of the 29th and 30th May 2019. This year saw 23 applications submitted for consideration.

The Voyages are due to take place from 14th August - 19th August (12-15 year olds - on the Dartmouth Sprint voyage) and 12th to 17th August (16-25 years old on the Challenger Voyage Plymouth to Portsmouth).

RESOLVED – that the information be noted

This meets goals 1, 2, 3, 4, 5 and 6 of The Wellbeing of Future Generation Act 2015.

(8) DATES FOR DIARIES, COMMUNITY ACTIVITY FOR MAY 2019

- Saturday 18th May 7.30pm – Summer Nights in the Spring Gardens – Outdoor film showing of Grease.
- Every Tuesday evening Llanelli Library- Tenovus Singing Along 6.30 pm - 8.00 pm
- Llanelli Multicultural Network drop-in - Saint Paul's Family Centre every Friday 1.30 pm - 3.00 pm
- Y Lle Welsh Youth Group - 6.00 pm - 8.00 pm every Thursday night, youth club for young people
- Y Lle, Sospan Soup Kitchen Sundays 7.00-8.00pm
- Greenfield Church, soup kitchen every Wednesday - 6.00pm
- Tenovus Singathon Choir- Elli centre from 10.30 Saturday, 1st June.

4. CROWN PARK

REQUEST FOR HIRE

Further to Minute No. 107 of the Committee meeting held on the 6th March 2019, the Principal Administrative Officer reported the receipt of a request from JP North Amusements for the hire of part of Crown Park for the provision of a funfair and funday between the 18th and 21st July 2019. The request would involve utilising the grassed area adjacent the play area from the 16th July – 22nd July to enable setting up and clearing away.

It had been determined that this request did not form part of a Community Event and that although the amusement company had stated that a donation would be made to the Crown Park Association and Social Club from the takings received it was relatively clear that this request was more of a commercial enterprise rather than a community event.

RESOLVED – that the request be declined.

5. LLANELLI BID – 80'S WEEKEND

Further to Minute No. 5 of the Committee meeting held on 21st May 2019, the Town Clerk sought members approval for the Town Council's continued support of the event which had proved a great success last year.

RESOLVED – that the Council continues to support the 80's Weekend with a 50% financial contribution.

6. PENYFAN PARK

Further to Minute No. 97 of the Committee meeting held on 18th February 2019, members received notes of an Officer meeting held on 25th April 2019, with representatives of Penyfan United A.F.C. (copies having been previously circulated to members).

RESOLVED – that the information be noted.

7. RADIO CARMARTHENSHIRE

Further to Minute No. 21 of the Committee meeting held on 21st May 2018, the Town Clerk reported the receipt of a request received from Radio Carmarthenshire for the Sponsorship of the Carmarthenshire Local Hero Awards and Tips to Stay Safe Campaign (copies having been previously circulated to members).

RESOLVED – that the information be noted.

8. APPLICATIONS FOR FINANCIAL ASSISTANCE

(1) GRANTS – UNDER SECTION 137 OF THE LOCAL GOVERNMENT ACT 1972 UNLESS OTHERWISE STATED

Having considered the following applications (copies having been previously circulated to members), it was

RESOLVED as follows –

- (a) Llanelli and District Cage Birds Society – that a grant of £300 be made;
- (b) Brynhyfryd Bowls Club – that a grant of £500 be made;
- (c) Dyfed Archaeological Trust – that a grant of £300 be made;
- (d) Bobath Cymru – that the application be noted.

(2) LETTERS OF THANKS

RESOLVED – that letters of thanks received from Stradey Ladies Bowls Club, Llanelli Veterans Association, Stradey Sospans Girls Rugby and Llanelli Visually Impaired Bowls Club be noted with pleasure.

9. PUBLIC BODIES (ADMISSION TO MEETING) ACT, 1960

RESOLVED – that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

10. COUNCIL BUILDINGS – REPAIRS AND MAINTENANCE: ANNUAL APPRAISAL OF APPROVED LIST CONTRACTORS

Further to Minute No. 86 of the Committee meeting held on 16th April 2018, members considered the Consultant Architect's report regarding his annual appraisal of the Town Council's Approved Contractors List following the council's work programme during the preceding twelve months (copies having been previously circulated to members).

Members considered a summary of the works undertaken by the relevant contractors and the total value of each contract. Contracts were appraised under three main headings, namely the percentage of works completed on time, the average standard of workmanship and the response time in each case. The details for 2018/2019 together with the relevant details for the previous year by way of comparison were as follows:-

	2018/2019	2017/2018
Total number of projects	5	2
Total value of projects undertaken	£29,888.90	£41,215.00
Percentage of works completed on time	80%	50%
Average standard of workmanship	Very Good	Good

Response time:		
(1) Very good	80%	50%
(2) Good	20%	50%
(3) Acceptable	0%	0%
(4) Poor	0%	0%

The Consultant Architect recommended the removal of Alwood Joinery and Ware & Michael Ltd. from the Approved Contractors Tender List as both had either refused to Tender, had not acknowledged receipt of Tender documentation or did not return Tender documentation during the year. It was also noted that no requests for inclusion in the contractor's tender list were received during the year.

RESOLVED – that the report be accepted and Alwood Joinery and Ware & Michael Ltd. be removed from the Approved Contractors List.

11. PUBLIC FOOTPATHS

Further to Minute No. 81 of the Committee meeting held on the 21st January 2019, members considered a report prepared by the Principal Administrative Officer (copies having been previously circulated to members).

The report informed members that a full tender exercise has been undertaken to consider improvements along the paths that have seen the greatest deterioration in the footpath surface.

These were the paths at:

- FP 72/6 Carrick Avenue to Pentrepoeth
- FP 72/8 Heol Goffa Goffa to Corporation Avenue
- FP 72/15 Park View Terrace to Old Castle Road
- FP 72/16 Coleshill Terrace to Park View Terrace
- FP 36/105A Penallt Road to Coedcae Road
- FP 36/106 Coedcae Road to Penywarc Terrace
- FP 36/108 Kingfisher Court to Halfway
- FP 36/85 Penygaer Road to Brynheulog

Members were informed that the costs provided were very high with the lowest overall tender totaling £95,000 and that following consultation with the County Council they have confirmed that they are unable to provide any significant sums towards these repairs

RESOLVED – that the Council continues to monitor the condition of the footpath surfaces and only carries out repairs where it is deemed that due to safety concerns that these are urgently required

The Meeting concluded at 6.10 p.m.